

**GOLDEN GATE COMMUNITY CENTER ADVISORY BOARD (GGCCAB)**  
**MEETING MINUTES**

**05/01/2023**

**ADVISORY BOARD MEMBERS PRESENT:**

KAYDEE TUFF, CHAIRMAN

WILLIE BRICE III, ADVISORY BOARD MEMBER

CECILIA ZENTI, ADVISORY BOARD MEMBER

LIZZETTE HOMAR-RAMOS, ADVISORY BOARD MEMBER

**ADVISORY BOARD MEMBERS NOT PRESENT:**

ERNIE BRETZMANN, ADVISORY BOARD MEMBER

**ALSO PRESENT:**

AARON HOPKINS, REGIONAL MANAGER – PARKS & RECREATION

RAY CORIANO, GGCC SUPERVISOR – PARKS & RECREATION

MARIAH BOSETTI, TRANSCRIPTIONIST – PARKS & RECREATION

DAYNE ATKINSON – SPECIAL PROJECT MANAGER

RICK GARBY – SUPERINTENDENT, PARKS & RECREATION MAINTENANCE

AL ARCIA – FIELD SUPERVISOR, PARKS & RECREATION

**I. CALL TO ORDER**

Ms. Tuff called the Meeting to order at 6:03 PM.

**II. ATTENDANCE/ESTABLISH A QUORUM**

Roll Call was taken, Mr. Bretzmann was not present, a quorum was established.

**III. APPROVAL OF AGENDA**

Ms. Tuff entered a motion to approve the Meeting Agenda, Ms. Zenti approved, and the motion was seconded by Mr. Brice. All members that were present were in favor. The motion was carried.

**IV. APPROVAL OF MINUTES – APRIL 3<sup>rd</sup>, 2023**

Ms. Tuff entered a motion to approve the Meeting Minutes from April 3<sup>rd</sup>, 2023; Ms. Zenti approved, and the motion was seconded by Ms. Homar-Ramos. The motion was carried.

**V. PUBLIC COMMENTS**

No Public comments. There were no members of the public present.

**VI. MONTHLY BUDGET REPORT**

Mr. Coriano stated that the Revenue that was earned for April was \$70,564.

Under OPERATING Expenses, we are purchasing all the equipment, medical supplies, arts & craft supplies, and everything that we need for Summer Camp, totaling about \$17,000 so far. We still have plenty of money in the budget so, we won't have any issue getting any other equipment that we many need for the summer.

The current AD VALOREM this month was a little higher on the Actual because we went \$557,000 on that one. It shows that we have a consumption rate of 93% on that. Mr. Coriano stated that it still wasn't clear how that works or is used, other than Jeff is the one that would have to explain it.

Mr. Tuff requested that Jeff be scheduled for a meeting.

**VII. OLD BUSINESS**

**a.) COMMUNITY CENTER FACILITY ISSUES**

Mr. Coriano stated that he was going to go back to the original report of issues that Ms. Tuff, Mr. Garby, and Mr. Rodriguez made on their walk around.

- The gutter situation has been fixed, with preventative maintenance on the roof.
- AC system for the VPK Room area is complete. The system was installed and tested last week, and now the VPK classroom has air conditioning.

The other things from the report included the gate that we have by the vending machine. Last week, Chris Cousins from Facilities came out with a contractor. He wants to put something in with more of a frame, with a mesh/metal door that slides/locks. He quoted the total for that at about \$12,000 (\$6,500 labor).

We figured out that we could get the equipment, for example with Granger, for about \$2,500-\$3,000, but the problem is who would we get to install it? Facilities said that if that was the case, then they could find one of their structural techs to set it up. They are pushing hard to get that gate in place.

Ms. Tuff asked why we hadn't gone that route before?

Mr. Garby stated that typically we go through Facilities as the first option, because there is a lot of allocated funds to Parks from all the budgets. If they look at the bid for service

and see that it's not a good deal or it won't be completed quickly enough, then we can go outside and figure out how we're going to pay for it.

Mr. Coriano stated that regardless, we are going to get the new gate in there. He also wanted to mention that Facilities had painted the exterior of the buildings.

Mr. Coriano said that the only thing left was the issue with the air conditioning permits for the Fire Department to release our fire certificate. Because without that fire certificate we can't renew our DCF License. He spoke with DCF last week, emailed them all the information that the Fire Department had given him based on the situation. He received an email from James Williams, Assistant Division Director of Facilities Management stating the HVAC Supervisor had contacted business owner and stressed the urgency of the issue. He stated that they expected the permit to be closed in the next few days.

Ms. Tuff asked how that can even happen with a permit, to finish a job and not close out the permit for it.

Mr. Atkinson said that now there is a rule that you can't receive final payment from the County if you don't close out the permit, but that didn't always used to be the case. So, there are a lot of entities from back in the day that would finish a job, get their final payment, and walk off without doing the final permit inspection.

Mr. Hopkins stated that everything that can be done, is being done, and we will continue to follow up.

Mr. Coriano stated that DCF had stated that they would be willing to issue a provisional license if we need to for our Afterschool and VPK.

Ms. Tuff asked if the playground had gotten mulched.

Mr. Coriano confirmed they had.

**b.) WHEELS PARK FACILITY ISSUES & CAPITAL PROJECT UPDATE -**

**MR. DAYNE ATKINSON**

Ms. Tuff stated that the Code Enforcement Task Force met out at Wheels last summer because of Summer Camp, and the smell from the AC out there was really bad. They thought it may have been from a storage issue with all the mats from Judo.

Mr. Hopkins stated that Facilities was going to do an indoor air quality test, so, it will be addressed.

Mr. Coriano stated that the issue we were having with that room (Wheels Room 2) was, there was a roof/water leak. They determined that the water was leaking in and running into the wall. Facilities said that they weren't going to touch the wall until the leak was addressed with the roof. The roof is now completed. Facilities need to get with the company that did the repairs on the roof so that they can closed out that work order so they can address the wall. They left the hole in the wall open so that it could breathe. They are going to cut about halfway up the wall to be replaced.

Ms. Tuff asked if we were renting the room at this time.

Mr. Coriano stated that the room is being used by a Zumba class. Facilities put a mesh cover over the hole, so that it is covered, but there is air coming through. There is no mold in there, that is why we still are using it.

Mr. Atkinson stated that they had been working with Procurement to try to raise the waiver for the work on the skate park. They were trying to do a one-time increase to cover all the repairs to the park at one time. In the interim, Mr. Johnson is scheduled to start on the 16<sup>th</sup>; he will shut down half of the park and have half the park available for use. He is going to demo a stair and put in all new features. He spoke with Simmonds

about replacing all the lights on the BMX track and Wheels to LED lights. Mr. Johnson had stated that it would take him 6 weeks for him to get that 1<sup>st</sup> half all done. Mr. Atkinson stated that he wanted to get half of the park and the lights done in the next 6 – 8 weeks. Once the new year turns over, then we can do some more. We can execute the changes to the fences and do some more. Mr. Brice voiced some concern over the timeline of the project in relation to summer, for: use for summer camp, park availability to the public, and weather conditions. Mr. Coriano responded that half of the park would remain accessible for use.

Ms. Tuff asked about the new top for the observation tower.

Mr. Atkinson stated that Facilities took the lead with FEMA repairs. They have hired a consultant to help with writing the scopes for all the park's repairs. That is a project that will be scoped out and put out to bid. That is in queue will all the other FEMA permanent repairs.

Ms. Tuff asked if there was any sort of timeframe at all.

Mr. Atkinson stated that the process was tedious, but he should have a scope in the next 2 weeks.

Ms. Tuff asked if a temporary fix was necessary.

Mr. Coriano stated that they had been fortunate with the weather and the BMX Races taking place in the evenings, so there hasn't really been too much issue with the temporary lack of cover.

Mr. Atkinson stated that he would research what would be needed into a temporary cover for the observation tower.

Mr. Arcia wanted to add that he got a quote for the erosion on turn #2 on the BMX track. We're going to add concrete on the back side to fill in that eroded area. Tied into that, the quote will include the leveling of the asphalt that had deteriorated on the edges on the ramp leading up to the starting gate, with light berms on the outside.

There will be concrete work done on the West side of the building, by the dumpsters, all that concrete will be taken out and redone 6 inches thick to prevent cracking. On the East side of the building, the gate will be coming out of the playground. That gate will be removed and hung on the opposite side. The rubber sidewalk is going to be taken out. We will re-sod that area and put a 4-foot sidewalk coming out of the gate, and it'll turn left and go the big sidewalk on the side of Tropicana. We are just waiting on the purchase order on all that.

Ms. Tuff asked how long the purchase order would take.

Mr. Arcia stated he could, maybe, have it by the end of the week or next week.

Mr. Garby stated that he believed that they already had the funds. For what Mr. Arcia had outlined just then, he thought the total came out to about \$19,400.

Ms. Tuff asked how long it might take to complete the work.

Mr. Garby estimated about a week.

Ms. Tuff suggested that the Board take a field trip to view the repairs/improvements once they have been completed.

**c.) GOLDEN GATE COMMUNITY GARDEN UPDATE - MR. RICK GARBY & AL ARCIA**

Mr. Arcia stated that the garden, the inside fence (not the outside fence, by the parking lot) would be removed, as well as the potable water that is there. Just leave the one hose bib that is there, in case of the need for pressure washing, etc. It's going to be around \$8,000 to put Bermuda in there with irrigation. He figured we could put a couple of

picnic tables over there, maybe a bench, add another oak tree. Make a nice little area for sitting.

Mr. Garby asked the Board if they had permission to remove everything that is there? The gazebo will stay there, new grass, put the well water back, add benches, table, and a small tree.

Ms. Tuff asked if they needed a motion.

Mr. Garby said no.

Ms. Tuff asked if anyone had an objection.

Mr. Coriano stated that he had called Ms. Yvette, who is still not happy about it, and told her that we are clearing up the Community Garden. He told her that she was welcome to come and get the bags of mulch and various tools that she might still have there.

Ms. Tuff asked if our outside cameras could see that area, because we have had some hangout issues with our sitting areas, and she would hate to cause a new issue.

Mr. Hopkins stated that it would be something that they monitored, and if there were any issues, we could just remove them.

Mr. Arcia stated that he went back and re-quoted for all the tree trimming. So, we're going to do 8 oak trees away from the lights, and he can get approximately 260 sabal palms done. He is focusing on around the Community Center, and inside Wheels area, and along the fence.

Mr. Arcia stated that we've had our irrigation team out; repairing heads, fixing pipe, whatever needed to be done to get the irrigation system back up and going. As of, last week or the week before everything has been running really good now. The pump system is newer, but the piping is all old and we can constantly have problems with that.

**d.) UPDATES FOR COUNTY CREATION & REVIEW OF BOARDS**

Mr. Coriano stated that the Board can review the paperwork and come back and meet about it if they have any questions.

Mr. Hopkins stated that everything the Board has been doing is in compliance with the new guidelines for boards, so there really wasn't anything to address.

**e.) SPRING FLING CELEBRATION EVENT RESULTS**

Mr. Coriano stated there wasn't really anything to add.

Mr. Hopkins stated that he did a presentation for the Parks & Recreation Advisory Board 2 weeks prior. After looking at all the revenue numbers for all the Easter/Spring events, outside of Big Corkscrew, a much larger park, we had the top attendance and the top revenue for all the County Park Spring/Easter events. All three of the Golden Gate parks did really well with their spring events he was very please with how they all turned out.

**f.) SUMMER CAMP HIRING & ASSISTANCE**

Mr. Coriano stated that there wasn't much to add. We did get a number of counselor applications; we've started the interview process. We need a minimum of 6 counselors, and we have submitted 4, so far, to HR to get started in processing.

## **VIII. NEW BUSINESS**

### **a.) SUMMER CAMP PREPARATION & TRAINING**

Mr. Coriano stated that we're already into preparations. We know how many groups of kids we are going to have.

Mr. Hopkins stated that he thinks there are around 67 brand new teenagers that are part of the junior leader program, and about 15-20 returning. Last week it was Region 2 presenting to them. AIRs spoke about inclusion and empowerment, Max Hasse spoke about respect, Park Rangers spoke about safety and security, and Mr. Coriano spoke about accountability. It was very interactive, great presentations!

Mr. Coriano added that last year we only had about 3 junior leaders. We had really lucked out that we had so many volunteers, but this issue with the volunteers is that we can't take them on field trips. This year it's a little backwards. He had counted at least 8 junior leaders that will be with us.

Ms. Tuff asked about what the attraction to being a junior leader from the parent's standpoint was.

Mr. Hopkins stated that it's broken down into two programs. This first is the Junior Leader Training; that's we're teaching them how to be a leader. There is a fee for that. Then they have the opportunity to come intern with us. There is also a fee for that.

By the end of the summer though they have the opportunity to earn up to 360 community service hours that can be used towards scholarships and college applications. A large majority of the teenagers that go through the junior leader training program we end up hiring them as counselors the next year.

### **b.) SPRING BASKETBALL LEAGUE**

Mr. Coriano stated that the first thing he needed to do was give kudos to his Sports Program Leader Keion, he did a great job! Right now, we have 3 teams. We had enough for 4, but we decided to keep it at 3 because of the number of the kids. The parents are loving it, the kids are really enjoying it. We got them shirts so that they could identify with their different teams.

Ms. Homar-Ramos asked what the team names were.

Mr. Coriano stated that they had the Lakers, Golden State Warriors, and the Heat.

Mr. Hopkins just wanted to point out that on the Budget the Line # 647270 ATHLETIC PROGRAMS revenues was budgeted to make \$6,000, we're already at \$9,727. We're at 167% over what we had anticipated on revenue. So good job!

Ms. Zenti brought up that the score clock has to be adjusted every time they play.

Mr. Coriano stated said that we had an issue with and air conditioning unit, where water ran down the back of the wall where the clock was. Which has been fixed.

Mr. Hopkins stated that we would make it a priority to get that fixed.

Mr. Coriano stated that we were looking at possibly doing another league in the Fall. We have been discussing possibly doing an inter-city league with North Collier and Immokalee leagues for middle schoolers. Their league runs from October to mid-December. We would like to run a league with them in the Fall, but not have it hamper our own league of skills clinics. So that's something we're looking at.

Ms. Tuff mentioned that our league could be a great feeder program for the middle school one.

Mr. Coriano and Mr. Hopkins agreed.

**c.) FALL PROGRAMS PLANNING**

Mr. Coriano stated that all of our programs are still doing good: volleyball, peewee, flag football, etc.

**IX. MEMBER COMMENTS**

Ms. Homar-Ramos stated the play clock needs to be fixed.

Ms. Zenti stated she just wanted to give an update on the golf course. 1<sup>st</sup> Tee is scheduled to break ground late May – June 2023. They have the money, and it will be a two-story building. Big Shots is scheduled to start July 1<sup>st</sup>. Golf course housing is in permitting. That should be finished by the end of the year.

Mr. Coriano asked if Ms. Zenti had an update from the Parkway Beautification on the marquee.

Ms. Zenti stated that she was no longer on the Economic Development Board, Ms. Tuff had replaced her.

Ms. Tuff stated that they can only use those funds for certain things. She said that she would bring it up at the next meeting.


Ms. Tuff said that she would pass.

Mr. Brice thanked Mr. Coriano for the update, and thanked Ms. Tuff for the letter.

**X. ADJOURNMENT**

With no further topics for discussion, Ms. Tuff entered a motion to adjourn the Meeting. Ms. Zenti approved, Ms. Homar-Ramos seconded the motion, and all agreed. The Meeting was adjourned at 7:43PM.

Golden Gate Community Center Advisory Board



Kaydee Tuff, Chairman

These minutes approved by the Board on 5/7/2023 as presented,  
or as amended \_\_\_\_\_.

Next Meeting, June 5<sup>th</sup>, 2023, at 6:00PM

Golden Gate Community Center • 4701 Golden Gate Parkway, Rm. C, Naples, FL 34116