

**GOLDEN GATE COMMUNITY CENTER ADVISORY BOARD
MEETING MINUTES
10/04/2021**

Advisory Board Members Present:

Ms. Kaydee Tuff, Chairman

Mr. Ernie Bretzmann, Advisory Board Member

Mr. Willie Brice, III – Advisory Board Member

Ms. Cecelia Zenti - Advisory Board Member

Also Present:

Mr. Ray Coriano, Center Supervisor, Parks and Recreation Division

I. Call to Order:

Ms. Tuff called the meeting to order at 6:21p.m.

II. Attendance/Establish a Quorum

Roll call was taken, all members present, with a quorum established.

III. Approval of Agenda

Ms. Tuff entered a motion to approve the meeting agenda, Ms. Zenti approved, and the motion was seconded by Mr Bretzman. All members were in favor. The motion was carried.

IV. Approval of Minutes – August 2nd, 2021

Ms. Tuff entered a motion to approve the meeting minutes, Ms. Zenti approved, and Mr. Brice seconded the motion. All members were in favor. The motion was carried.

V. Public Comments

Ms. Tuff stated that during this section the invited board member's candidates would have the opportunity to introduce themselves, but neither members were present for the meeting. Mr. Coriano explained he sent an invitation via e-mail and voicemail to both candidates but received no confirmation from neither candidate. Ms. Tuff stated board candidate, Mr. Alex Lubin has also applied for the Golden Gate Beautification Board and may not be able to participate on both boards. Mr. Bretzmann commended the candidate's interest to be part of the board, but also expressed his feeling on the importance of attending the board meeting to introduce themselves and to be able to express their interest.

VI. Old Business

a. Program Leader & Park Assistant Position

Mr. Coriano stated being able to hire Ms. Carly Del Pozo and Ms. Kelsey Puente as the new Child Care Program Leaders for the Community Center. Both, Ms. Del Pozo and Ms. Puente did a wonderful job with the kids during summer camp at the Center and North Collier Regional Park. Ms. Puente is transferring from a Key Staff position to a full-time position and Ms. Del Pozo is transferring from the Customer Service Specialist position to a program leader position. Mr. Coriano stated by filling both childcare positions, not only prevented the opportunity to lose any of those position, but will also alleviate the opportunity to keep re-posting these positions where the qualified candidates are very scarce. The only drawdown from hiring Ms. Del Pozo, it will create a vacant customer service specialist position. Mr. Coriano has requested a requisition for that position and is currently in process.

Mr. Coriano also stated he completed interviews for the Park Assistant Position and was able to select a great candidate for the position. Selection was sent to both, Parks and

Recreation Director and County Human Relations office. Mr. Coriano is anticipating for a quick hiring process so the opportunity to hire this candidate is not lost. Due to changes in leadership positions and new hiring process the hiring of new personnel has slowed down. Mr. Coriano hopes with the assistant of the new Public Services Administrator, Dan Rodrigues, this process should improve. In review of all these hiring, Mr. Coriano is hoping to fulfill all vacant positions and start the new year with a complete staff.

b. Facility Upgrades

Mr. Coriano informed the board members on the current issues with maintaining the facility to include the cleanliness and repair issues. Due to new requirements from Mr. Dan Rodriguez, facility will be inspected periodically to ensure cleanliness and service repairs of the facility. Mr. Coriano will be required to not only post work orders for the facility, but also ensure completion of these work order are coordinated directly through maintenance personnel and any issues to be reported immediately to appropriate personnel. Mr. Coriano is currently researching the issues with the open field fence and contacting maintenance personnel to ensure the fence is completed before the end of fiscal year or for the purchase order get carried over to the new fiscal year. Tables and chairs have been ordered, and new signs will be ordered for the pavilions.

c. Advisory Board Member Application

As mentioned during the Public comments, since the board member candidates were not present during the meeting, Mr. Coriano asked the board members if the candidates should be contacted for another opportunity or should an appointment be made based on their application. Mr. Bretzmann requested for a final opportunity from either candidate to attend the next following meeting and address their intentions to the board. Ms. Tuff requested for Mr. Coriano to contact the candidates, ascertain their intentions, and reschedule a meeting for the next meeting. Mr. Brice stated the candidates will need to be interviewed and be given the opportunity to demonstrate their commitment to the board. Mr. Coriano also mentioned he will be contacting Wanda Rodriguez, Office of the County Attorney, to update her on the situations with the candidates and the actions the board will take in order to make a selection.

VII. New Business

a. Halloween Event

Mr. Coriano stated on Friday, October 22nd, 2021 the Center will be having their annual Halloween event. The Monster Bash will be from 6:00pm to 8:00pm and will include a Trunk-or-Treat, along with vendors, music, kids' game, bounce house and a concession stand hosted by Naples BMX members. The outdoor event will take place at the amphitheater's open field and everyone is invited not only to attend, but also to

participate in the Trunk-or-Treat if they wish. Ms. Tuff extended an invitation to the board member to participate in the event. An additional invitation will be sent to local Collier County Sheriff Office and other local business. Ms. Zenti suggested an invitation to the First Tee program coordinator and will provide Mr. Coriano with their information. Mr. Brice asked how the event will be marketed, and Mr. Coriano explained flyer will be distributed and provided to all After School Program schools, it will be posted on the Parks & Recreation Website, it will also be posted on the Center's marquee, and RSVP cards will be provided to anyone who would like to be part of the event.

b. Hispanic Family Fair

Mr. Coriano explained there is a Venezuelan group who is interested in conducting a family fair for the community. This group has previously coordinated this event with a local church, but because of the number of attendants had to look for a bigger area. Mr. Coriano met with Mr. Nestor Larreal and discussed the initial process of conducting a special event. The group is very experience in running this type of event and will coordinate with Parks & Recreation Special Event Coordinator for approval of event. The event is tentatively scheduled for Saturday, November 20th, 2021, from 3:00pm to 9:00pm and will include food and arts & craft vendors, along with family entertainment and live music. Mr. Coriano is willing to provide this group with the opportunity to have this event with the intentions of maybe hosting future events.

c. New Public Services Administrator

As stated earlier during the discussion of program leader positions, Mr. Dan Rodriguez is the new Public Services Administrator. Mr. Coriano explained Mr. Rodriguez came from the Facilities Management Department and is currently establishing priorities for Parks & Recreations for their facilities and programs. He is currently conducting facilities inspections and determining park's needs. Mr. Coriano had the opportunity to speak with Mr. Rodriguez during his visit to the Center. Mr. Coriano was able to explain all issues associated not only with the Center, but Wheels Skate & BMX as well. Mr. Rodriguez is very interested in the function the Community Center plays within the local community and is interested in attending an Advisory Board meeting to meet all board members and discuss many issues. Many operational changes have occurred since the arrival of Mr. Rodriguez to include changes in personnel and budget procedures. Mr. Coriano explain how Mr. Rodriguez is working towards making issues to be resolved in a more direct nature and how acquisitions of personnel and equipment to be more at reach to park supervisors.

d. CCSO Family Outreach Program

Mr. Coriano stated the Collier County Sheriff Office will be starting a family outreach program from the Community Center. He was contacted by Sgt Tom Wedlock who requested the use of the community center as the first site for this program. Due to the location of the Community Center, families can be assisted in commuting to this location and receive assistance by certified counselors. The program is designed to assist families

in the transition of daily routines to detained family members. This program will be starting in mid-October and will be scheduled for daily meetings on Tuesdays and Thursdays.

e. PUD Water Improvements Project

Mr. Coriano stated he was contacted by Public Utilities Department who will be conducting future repairs by 23rd Ave SW (north side of Wheels Park) and will change the layout of that particular area. These repairs may impact any future changes to the layout of the BMX track or Skate Area. PUD would like to provide pre-notification prior to commencing any contracted work to the Parks & Recreation Operation Department and the Golden Gate Community Center Advisory Board. Any issues or concern about this matter will need to be address to the PUD. Ms. Tuff asked if there is a point of contact for this matter and Mr. Coriano stated he will email all the information about this project to her.

VIII. Member Comments

Ms. Tuff informed Mr. Coriano of a bad smell coming from the air conditioning system from Room #2 at Wheels Park. She stated back in the summer while conducting a Task Force meeting, she noticed the bad smell starting every time the air conditioning came on. Mr. Coriano explained he believe this was due to the change of floor matts from the Judo classroom, but he will investigate just to make sure.

Ms. Zenti made the comment of being delighted of the upcoming changes to the County's hiring process. She explained witnessing such a difficult process between Human Resources and Parks & Recreation during a job interview and hopes not to experience that situation again. Mr. Coriano stated with the support of Humana Resources Representative, Amanda Kadiqi and the implementation of these new changes should make hiring process a bit easier.

Mr. Brice commented on the changes brough about to the Farmer's Market in relation to having vendors place price tags or signs to their products. He stated the weekend after our last meeting he attended the market and notice there were tags and signs showing their prices. Mr. Brice thanked Mr. Coriano for taking the action in discussing this matter with the market supervisor.

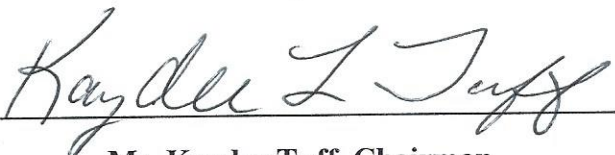
Mr. Brice also commented on how Mr. Coriano has been contacted by different personnel trying to schedule the use of the gym floor for their programs, but because of all programs scheduled at the Center he's no able to provide that assistance. During a conversation with Mr. Brice, Mr. Coriano explained on how he tried to justify the

building of a multi-purpose gym floor at the open field. This multi-purpose pad would include a covered multi-sport gym floor that would serve the purpose of not only being a multi-purpose sport floor, but also an area where personnel can be covered from the elements during the summer heat or rainy day. The benefits of this pad included the opportunity of neighborhood kids having an additional place to play and during summer camps a place for the camper to enjoy and not be under the sun during the summer months. This project received a grant, but the grant was not enough to cover the total price for the building contract. The project was placed on hold and by the end of that fiscal year the grant expired. Ms. Tuff explained how disappointing it is for the County not understanding the purpose of an MSTU, and how the MSTU can provide relief for project like this. Especially when these projects can bring benefits not only to the Center, but the community as well. Ms. Tuff would like to make it a point to discuss this issue in future meetings and conduct a research in finding another grant which can aid in building this multi-purpose pad.

IX. Adjournment

With no further topics of discussion, Ms. Tuff motioned to end the meeting, Ms. Zenti approved, Mr. Bretzmann second the motion, and All Agreed. The meeting was adjourned at 7:35pm

Golden Gate Community Center Advisory Board



Ms. Kaydee Tuff, Chairman

These minutes approved by the Board/Committee on 11/01/2021 as presented,
or as amended _____.

**Next meeting, November 1st, 2021 at 6:00 p.m.
Collier County Golden Gate Community Center
4701 Golden Gate Parkway, Conference Room "C"
Naples, FL**