**GOLDEN GATE COMMUNITY CENTER ADVISORY BOARD (GGCCAB)**

**MEETING MINUTES**

**08/07/2023**

**ADVISORY BOARD MEMBERS PRESENT:**

KAYDEE TUFF, CHAIRMAN

ERNIE BRETZMANN, ADVISORY BOARD MEMBER

WILLIE BRICE, ADVISORY BOARD MEMBER

LIZETTE HOMAR-RAMOS, ADVISORY BOARD MEMBER

**ADVISORY BOARD MEMBERS NOT PRESENT:**

CECILIA ZENTI, ADVISORY BOARD MEMBER

**ALSO PRESENT:**

RAY CORIANO, GGCC SUPERVISOR – PARKS & RECREATION

MARIAH BOSETTI, TRANSCRIPTIONIST – PARKS & RECREATION

OLEMA EDWARDS, DIRECTOR – PARKS & RECREATION

JAMES HANRAHAN, ASSISTANT DIRECTOR – PARKS & RECREATION

1. **CALL TO ORDER**

Ms. Tuff called the Meeting to order at 6:06 PM.

1. **ATTENDANCE/ESTABLISH A QUORUM**

Roll Call was taken, Ms. Zenti was not present – with permission. A quorum was established.

1. **APPROVAL OF AGENDA**

Ms. Tuff entered a motion to approve the Meeting Agenda, Ms. Homar-Ramos approved, and the motion was seconded by Mr. Bretzmann. All members that were present were in favor. The motion was carried.

1. **APPROVAL OF MINUTES – JULY 5th, 2023**

Ms. Tuff entered a motion to approve the Meeting Minutes from July 5th, 2023. Mr. Bretzmann approved, and the motion was seconded by Ms. Homar-Ramos. The motion was carried.

1. **PUBLIC COMMENTS**

No Public comments. There were no members of the Public present.

1. **MONTHLY BUDGET REPORT**

Mr. Coriano had Ms. Olema Edwards reintroduced herself to the Advisory Board as the official Director of Parks & Recreation, and James Hanrahan as her new Assistant Director. Ms. Edwards stated that Mr. Hanrahan will attend the Advisory Board meetings in her place when she isn’t available.

Mr. Coriano stated that last month’s total revenue was $41,185.69. We are at 108% consumption rate on our revenues for the fiscal year. He wanted to point out that the Judo, Karate, and Zumba we have been staying steady. Room rentals are going well. When it comes to the budget, we surpassed the revenues with them. We have gone 180.6% consumption of our actual budget for athletic program revenue for the current fiscal year.

There was an increase of $12,221 from last month in operating expenses.

We have already begun making our final purchases before we get the call for the end of the fiscal year. All of our purchase orders are up to date.

We have started our cleaning of the facilities for the Fall. We have done the floors with the scrubber. Based on his understanding the County still didn’t have a contractor for the cleaning of the floors in the Parks.

Ms. Edwards stated that the cleaning contract is actually run through Facilities, and they divvy it out to the County agencies. Parks has 4 or 5 different zones and there is a different cleaner for each location. That’s the way the contract is set up. They give you two cleanings per year for if you have carpet. If you have to do waxing floors, if that isn’t in the contract then you have to go out and get a person specialized to do that. The cleaning contract has been a sore spot for a lot of people. That is a contract that we inherit from Facilities; they have that entire contract for the County. We can’t deviate from that contract.

Mr. Tuff asked if that was the case, even if they don’t do work - Are we paying them not to work?

Mr. Bretzmann stated that we must be because it is a budgeted item that is paid for. We’re paying it out and the work is not getting done, is what it seems.

Ms. Homar-Ramos asked how long the contract was for.

Ms. Edwards stated that she wasn’t sure, she would have to look at it.

Mr. Hanrahan stated that the contract was in Procurement; so there might be a change that happens. (Addressing Ms. Tuff) One of the things that they (Managers and Supervisors) had been tasked with recently (within the last 3 months) is recording the number of times that we have had issues with the cleaners with Facilities.

Ms. Homar-Ramos asked, again, if they knew how long the contract was for.

Mr. Hanrahan stated that he would have to look into that for the Board and get back to Mr. Coriano.

Ms. Edwards stated that this contract was just awarded within the last year. She thinks that it is a 5-year contract, but there is always a provision in it that the County can terminate for convenience. She stated that possibly they should.

Ms. Tuff agreed.

Ms. Edwards stated that this has been going on for the past 2 or 3 years, since she was a Regional Manager. We have been trying to document this, to show that we’re not just making stuff up, or being overzealous. She tells staff that we are still responsible for our facilities; the public doesn’t care that we have a contract that doesn’t work for us. We still have to provide clean facilities. When Ray said that he and his staff came in and cleaned the floors; that’s why.

Ms. Tuff asked if the County is doing this work and also paying someone else. Why doesn’t the County just take it back?

Ms. Edwards stated that she has asked that question. What are we paying for? She stated that she would follow up with Facilities and let Mr. Coriano know. She just wanted to state again, that this isn’t a contract that Parks manages, it’s with Facilities for throughout the County.

Mr. Coriano stated that we had a good increase on our revenue this year. We were able to do three different Specialty Camps as well. We did 2 weeks of Skate Camps, with 3 weeks of BMX Camps.

Mr. Coriano proposed adding an Agenda Item for Work Orders & Facility Reports to quickly go through what is active and going on with the facility.

Ms. Tuff offered a motion, if necessary, to add COMMUNITY CENTER/WHEELS UPDATE as a recurring Agenda Item under OLD BUSINESS, Ms. Homar-Ramos approved. Mr. Bretzmann seconded.

1. **OLD BUSINESS**
2. **COMMUNITY CENTER & WHEELS FACILITIES UPDATES**

Mr. Coriano had a quick update on Aaron Lutz Park. There’s still a contractor coming out to fix the lights/lighting issue. They are supposed to start this week. The tennis courts are fixed. There is one net up, and one that is still coming.

The Community Center:

Facilities passed the final inspection in order to receive our Fire Compliance Certificate from DCF.

All air conditioning units are operational, except from one in the gym. German and Hamantha said that the new unit should be installed this week.

Everything is up to date on the gazebo. They laid out new sod, the only thing remaining from that job is finding out who is going to stain/paint the gazebo (As far as he knows, it will likely end up being our maintenance guys.)

All the tree trimming has been completed. The money that we had allocated gave us the opportunity to get all the palm trees done and all the oak tree that were close to any of the light posts in the parking lot.

Wheels:

The LED conversion has been completed for the entire park; with the exception of the light post that had the broken lights.

The skate park is about 50% completed. Mr. Johnson is waiting on his last payment, so that he can buy the remaining supplies. He had a completion date of, hopefully, no later than the end of August.

Restroom floors are still listed. As far as we know once we get our new approval for the budget; we will know how much funds we have for a contractor.

Facilities told Mr. Coriano that the commercial fridge that we have is so old, that if we get someone to fix it, it might work for maybe a few years, then after that just go out. So, they suggested that we purchase a new commercial fridge, or we buy just a regular fridge (Facilities no longer does maintenance on commercial fridges so we would have to find a contractor for any repairs.).

Ms. Tuff stated that she didn’t think that we needed to replace it with a new commercial fridge. We don’t need a fridge that large. Maybe we could get two regular sized fridges.

1. **SUMMER CAMP UPDATE**

Mr. Coriano stated we finished last Friday. We had a nice social for the parents where we did a recap/presentation for them on the 9 weeks of Summer Camp. There was a good turnout, the parents really enjoyed it. We got some good feedback from the parents; both at the social and from the surveys we got from Summer Camp.

Ms. Tuff asked if the Board could see the video presentation too.

Mr. Coriano said that he would ask Ms. Del Pozo if she could send it or at the very least, show it to the Board at the next meeting.

1. **PREPARATION FOR END FY 2023**

Mr. Coriano stated that preparations are basically done. All our purchase orders are in order now, and just need to make our final purchases.

1. **NEW BUSINESS**
2. **REGION #2 MANAGER POSITION UPDATE**

Ms. Edwards stated that Mr. Hopkins had received a job offer from the City of Naples to be their Assistant Director of Parks. Mr. Hopkins last day is going to be Friday (August 11). Parks is having a ‘Going Away Celebration’ at North Collier Park if the Board would like to come. She will forward the flyer to Mr. Coriano to forward to the Board.

We are actually going to bring in another staff member, on an interim basis, from Immokalee to take Mr. Hopkin’s spot. His name is Said Gomez.

Mr. Hanrahan stated that Mr. Gomez will attend the Advisory Board meetings as well.

He stated that his own time started with Parks back in 2016. He had worked doing special events (Snow Fest, etc.) as well as a Regional Manager for Region 5.

Ms. Tuff asked if Snow Fest will be coming back to GGCC this year.

Mr. Hanrahan stated that as of right now the plan is to keep it at Paradise Coast Sports Complex. It is not something that has been completely given away, we still own it as Parks. It will be a year-to-year evaluation. We immediately do a follow-up meeting, after the event, to see what worked and what didn’t work. That includes the location. As of right now, for the foreseeable future it will be at Paradise Coast.

Mr. Tuff asked if we still were having a carnival here.

Mr. Coriano stated that the latest information that he had on the carnival was that as of last week, Mr. Carr has not renewed his contract, nor his insurance. There have been issues in contacting him. As far as he knows, there isn’t another carnival contractor.

Ms. Edwards stated that we don’t have another carnival contractor. Mr. Carr was awarded the contract as the lowest bidder. Another issue is that all the people that work the carnival have to be background checked. So, you know it’s hard when you have people that work the carnival come to work right off the street.

Ms. Tuff asked if that had changed from before.

Mr. Edwards stated that previously he (Mr. Carr) had to be background checked, now all the people that work under him have to be background checked as well.

Mr. Hanrahan added it’s because you are working with minors, DCF requires the background checks. He said that he was curious as to how interested, as a Board, were they in having the carnival. Do they enjoy it, or is it something that you don’t necessarily want to do?

Ms. Tuff stated that we used to have Frontier Days, which was very popular. Majority of the community is Latino, and they do like a carnival. The community likes the carnival, and we make money off of it. The only times that we have an issue with it is when the carnival damages our property, and then don’t take care of it. We don’t necessarily need to have it two times a year.

Mr. Coriano stated we normally did one around Snow Fest and one around February, before the fair.

Ms. Homar-Ramos stated that the carnival is part of the community, and the Spanish people really look forward to it, and we do make money.

1. **FALL PROGRAMING**

Mr. Coriano stated that the Fall programs are pretty much all set and ready to go. The biggest change this Fall is, we are going to try the middle school basketball program.

Mr. Hanrahan stated that he had a robust basketball program at North Collier, but it was just North Collier. With this league we could have North Collier, Immokalee, GGC, and hopefully GGCP. We’re reaching out to the Boys & Girls Club. We identified the middle school group as the easiest group to get involved. More to come on some good cross County collaboration and competition.

Mr. Coriano stated that Halloween is our next event. We normally have our event the week before Halloween so that we aren’t competing with the big parks’ events.

1. **MEMBER COMMENTS**

Ms. Homar-Ramos stated she had an idea for Halloween. Have we ever thought about converting the center into a haunted house?

Mr. Coriano stated that we have done that before. We spend a lot more time doing the prep for it. The last time we did that some of the people who were attending got a little more physical with the staff/volunteers. They started pushing and swinging, so we shut that down. We have had the idea of doing an escape room type of thing, maybe. It’s a little bit different than what we normally do, and it’s more controlled. We figured Wheels Room 2 would be perfect for that.

Ms. Tuff stated that after the last meeting, after having talked about the door to the Judo room being open to the outside. She went to go look at the gazebo to see the rocks around it and she looked, and they had the back door wide open with people sitting in chairs looking in. She came back at talked to Mr. Coriano and she will leave the update up to him.

Mr. Coriano stated that he went up the next day to talk to the insptructor. He had already made him aware of the issue of needing to keep the door closed because of the air conditioning. Made him aware, again, that the Advisory Board is aware of the issue as well. He understood but said that the parents like seeing their kids participate. Mr. Coriano stated that they can come around into the hallway at Wheels, you can see through the doors there. If they don’t want to sit inside the classroom, you can sit chairs right outside the entrance.

Ms. Tuff stated that he needs to understand that having the door open is not an option.

Mr. Coriano stated that if Ms. Tuff sees that door open, she just needs to give him a call.

Mr. Bretzmann stated that he would PASS.

Mr. Brice asked if the next meeting was going to be on September 4th. He also asked, if someone wanted to come in and play basketball and there wasn’t anything going on, could they go in and play?

Mr. Coriano stated that, yes, if we don’t have a program/Futsal going on in the gym, then we’ll let people go in and play.

Ms. Tuff brought up they hadn’t addressed the issue with the next meeting falling on Labor Day.

Mr. Coriano stated that we can just skip the day for Labor Day and restart back in October. The Board agreed.

1. **ADJOURNMENT**

With no further topics for discussion, Ms. Tuff entered a motion to adjourn the Meeting. Mr. Bretzmann approved, Mr. Brice seconded the motion, and all agreed. The Meeting was adjourned at 7:07PM.

Golden Gate Community Center Advisory Board

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Kaydee Tuff, Chairman

These minutes approved by the Board on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as presented,

or as amended \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Next Meeting, October 2nd, 2023, at 6:00PM

Golden Gate Community Center • 4701 Golden Gate Parkway, Rm. C, Naples, FL 34116