**GOLDEN GATE COMMUNITY CENTER ADVISORY BOARD**

**MEETING MINUTES**

**07/06/2020**

**Advisory Board Members Present:**

**Ms. Kaydee Tuff, Chairman**

**Ms. Cecelia Zenti - Advisory Board Member**

**Mr. Ernie Bretzmann – Advisory Board Member**

**Absent:**

**Mr. Bill Arthur - Advisory Board Member**

**Also Present:**

**Ms. Vickie Wilson, Supervisor, Golden Gate Community Center**

**Mr. Ray Coriano, Program Leader, Golden Gate Community Center**

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**I. Call to Order:**

 Ms. Tuff called the meeting to order at 6:00 p.m.

**II. Attendance/Establish a Quorum**

 Roll call was taken, with a quorum established.

**III. Approval of Agenda**

***Ms. Zenti entered a motion to approve the agenda. Mr. Bretzmann seconded the motion. All were in favor. The motion was carried.***

**IV. Approval of Minutes – December 2, 2019**

***Mr. Bretzmann entered a motion to approve the December 2, 2019 meeting minutes. Ms. Zenti seconded the motion. All were in favor. The motion was carried.***

**V. Public Comments**

 There were no members of the public present at the meeting.

**VI. Old Business**

1. **Summer Camps**

Ms. Wilson outlined the changes which have been made for summer camp 2020, in the setting of the coronavirus. Camp hours of operation have decreased, previously 7:00 a.m. to 6:00 p.m. and now 9:00 a.m. to 4:30 p.m., Monday through Friday. The hours of operation were decreased as a cost savings measure due to lower counselor/camper ratios, as well as to accommodate end of day sanitization of the facility. Twelve children are enrolled in the 2020 summer camp program, with all camp activities scheduled onsite at the Community Center. Guest speakers are included in the curriculum, however no off-site field trips will be done this year due to social distancing concerns during transport. Ms. Williams noted an excellent health rate amongst the counselors and the smaller number of campers, in contrast to the larger County summer camp programs, such as at the Vineyards, where six counselors have fallen ill.

Children are given temperature checks and their hands are sprayed with alcohol prior to entering the building. Surfaces are periodically wiped down throughout the day, as well as more intensive cleaning at the end of the day. Two counselors and two dedicated cleaning staff members are on board for the summer program. Meal delivery for the children has continued. A variety of activities are scheduled, including arts and crafts, outdoor water activities, games in the gymnasium, dancercise, and Wii activities. A home room has been established where each child is assigned a desk and chair where their personal activity items are stored. Activity rooms include the auditorium, the gymnasium, and Room D, with various activities occurring within each room, as well as outdoor play. Campers range in age from 5 to 10.

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A two-week specialized BMX camp was held, with 12 children in attendance. A second two-week BMX camp is scheduled, with 12 children expected to attend. Session I of a one-week skate camp began July 6, with 3 children in attendance, and 5 are scheduled for session II.

**VII. New Business**

1. **Budget Approval / Millage Rate 2020**

A recommendation was being sought from the Advisory Board regarding whether the millage rate should be increased or maintained at the current neutral rate of .1862, with property tax revenues of $456,200. Ms. Tuff inquired as to the cap amount, which was uncertain.

Ms. Wilson noted no significant loss of income related to Covid-19, as lost revenues were balanced by lower expenses. The proposed FY 2021 budget total is $1,535,100, with specific increases noted in property insurance, as well as indirect costs (the largest factor is Facilities Management, with a $17,100 increase). Ms. Tuff noted a large increase in “other contractual services” in 2020, which was explained to be funding moved from capital funds to operating funds for parking lot renovation. An increase in rental cost was attributed to equipment used for work done at the BMX track. Ms. Tuff noted frustration in defining responsibility for indirect costs specifically related to the Community Center, in view of MSTU contribution. Mr. Bretzmann commented upon budget uncertainty related to an extended coronavirus scenario. Ms. Wilson stated the Community Center could operate within the current budget, as Staff has worked hard to keep expenses down.

***Mr. Bretzmann entered a motion to maintain the neutral millage rate at .1862, without an increase. Ms. Zenti seconded the motion. All members were in favor. The motion was carried.***

***Ms. Zenti entered a motion to approve the proposed FY 2021 budget of $1,535,100 for the Golden Gate Community Center. Mr. Bretzmann seconded the motion. All members were in favor. The motion was carried.***

**VIII. Member Comments**

+Ms. Tuff inquired whether the Studio Players were currently using the facility. Ms. Wilson stated that the entire facility has been closed, except for the summer camp program.

+Ms. Wilson reminded Advisory Board members that December will her retirement month. A suggestion was made for the Board to advertise the availability of the Supervisory position 60 to 90 days prior to her retirement, for new hire training purposes. The interview process will include participation by one Advisory Board member.

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***Ms. Tuff entered a motion to immediately publicly notice the availability of the Supervisory position at the Golden Gate Community Center. Mr. Bretzmann seconded the motion. All members were in favor. The motion was carried.***

+Ms. Tuff inquired whether subsequent meetings would be held via Zoom or in-house attendance. It was the decision of Board members to continue to meet in person.

+Ms. Tuff suggested that Board members consider potential applicants to apply for available Advisory Board positions. Ms. Zenti voiced a recommendation, whom Ms. Tuff will contact via email to gauge interest in Board participation. Board members were encouraged to contact Ms. Tuff with their recommendations.

+Ms. Wilson stated that the Harry Chapin Food Bank was serving over 700 drive through meals on site on Wednesdays.

+Ms. Wilson also noted that Meals of Hope is serving over 400 boxed meals onsite on Thursdays.

+The Collier Health Department will begin offering walk-in Covid-19 testing in the parking lot behind the Community Center on Fridays in July, 9:00 a.m. to 1:00 p.m.

**IX. Adjournment**

There being no further business to discuss, a motion to adjourn the meeting was entered by Ms. Zenti. The motion was seconded by Mr. Bretzmann. All were in favor. The meeting was adjourned.

**Golden Gate Community Center Advisory Board**

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**Ms. Kaydee Tuff, Chairman**

**These minutes approved by the Board/Committee on \_\_\_\_\_\_\_\_\_\_ as presented, or as amended \_\_\_\_\_\_\_\_\_\_.**

**Next meeting, August 3, 2020 at 6:00 p.m.**

**Collier County Golden Gate Community Center**

**4701 Golden Gate Parkway, Auditorium, Naples, FL**

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