MINUTES OF THE MEETING OF THE PARKS AND RECREATION ADVISORY BOARD

North Collier Regional Park

Naples, Florida

January 15, 2020

LET IT BE REMEMBERED, the Collier County Parks and Recreation Advisory Board in and for the County of Collier, having conducted business herein, met on this date at 1:53 P.M. at North Collier Regional Park, 15000 Livingston Road, Naples, FL, with the following members present:

CHAIRMAN: Mr. Edward “Ski” Olesky

Ms. Daphnie Saunders, Advisory Board Member

Mr. Phil Brougham, Advisory Board Member

Mr. Joshua Fruth, Advisory Board Member

 Ms. Rebecca Gibson-Laemel, Advisory Board Member

ALSO PRESENT:

Mr. Barry Williams, Director, Parks and Recreation Division

Ms. Jeanine McPherson, Assistant Director, Parks and Recreation Division

Ms. Margaret Bishop, Principal Project Manager, Facilities Management

Mr. Michael Cherbini, Project Manager, Parks and Recreation Division

Ms. Olema Edwards, Regional Manager, Parks and Recreation Division

Mr. Rick Garby, Superintendent, Parks and Recreation Division

Aaron Hopkins, Regional Manager, Parks and Recreation Division

Mr. Miguel Rojas, Jr., Administrative Assistant, Parks and Recreation Division

Mr. Gus Vega, Senior Programmer, Public Services Division

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**I. Call to Order**

**II. Pledge of Allegiance and Invocation**

 The Pledge of Allegiance was recited, and a moment of silence observed.

**III. Approval of the Agenda**

Additions to the agenda were requested as follows:

1. Nominations and vote for PARAB Chairperson and Vice-Chairperson positions.
2. Presentation on Enterprise Asset Management (EAM).

***Ms. Brougham entered a motion to approve the January 15, 2020 meeting agenda, with the noted changes. Mr. Fruth seconded the motion. All members were in favor. The motion was carried.***

**IV. Approval of Meeting Minutes**

***Mr. Brougham*** ***entered a motion to approve the December 18, 2019 meeting minutes. The motion was seconded by Mr. Fruth. (Ms. Gibson-Laemel was noted to have been absent from the December 2019 meeting). All remaining members were in favor. The motion was carried.***

**V. Capital Projects Update – Ms. Bishop**

**a. Clam Pass Boardwalk Repair and Restroom Expansion:** Bids have been solicited for the project, with bids due back by January 23, 2020. Information on the winning bid will be shared with PARAB at the February 19, 2020 meeting, with presentation to the Tourist Development Council on February 24, 2020, and the Board of County Commissioners (BCC) on February 25, 2020.

1. **Tigertail Beach Restroom Project:** The low bid was received from Capital

Construction at $156,200. Two purchase orders are required; one for Capital Construction and one for the precast concrete building, which is anticipated for delivery six weeks after the order is placed.

1. **Big Corkscrew Island Regional Park:**  Phase I is in the early stages of

construction and currently scheduled for completion in December 2020. Phase II of the project is at approximately 60% design.

1. **East Naples Community Park (ENCP):** Approval was given by the BCC at the

December 10, 2019 meeting for the electrical project at ENCP. A Notice to Proceed has been issued, to begin work in January 2020. An additional ten pickleball courts were also approved by the BCC at the January 14, 2020 meeting. The contract was awarded to Compass Construction, with a bid of $590K. A Notice to Proceed will follow receipt of the purchase order for the project.

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It was noted by Chairman Olesky that a World Pickleball Championship had recently been held at a new facility in Punta Gorda, Florida. Mr. Williams noted the continued interest and growth in the sport and pointed out that ENCP currently offers the greatest number of courts in one location, presently at 54, but soon to number 64 following the addition of the ten new courts.

1. **Donna Fiala Eagle Lakes Community Park:** Mr. Brougham inquired as to the status

of the plans for park expansion. Mr. Williams stated that he has been tasked with completion of appropriate paperwork to advance the project and noted that funding for park expansion is in place.

1. **Paradise Coast Sports Complex:** A Notice to Proceed with the next phase of the

project; the Great Lawn and Stadium, was received on January 6, 2020.

1. **Ann Olesky Park:** Commencement of a Cultural Survey which is required by the

Florida Division of Historical Resources is anticipated to begin in March 2020 at a cost of $24K, which will be funded by the Florida Fish and Wildlife Conservation Commission (FWC). Permitting for the project will be pursued following completion of the Cultural Survey in March.

**VI. New Business**

1. **Election of Chairperson and Vice-Chairperson:**

***Mr. Brougham nominated Mr. Olesky for reappointment as Chairperson of the Parks and Recreation Advisory Board. Ms. Gibson-Laemel seconded the motion. All were in favor. The motion was carried.***

***Ms. Gibson-Laemel nominated Mr. Brougham as Vice-Chairperson of the Parks and Recreation Advisory Board. Mr. Fruth seconded the motion. All were in favor. The motion was carried.***

1. **Antique Outdoor Motor Club, Inc.:** Mr. Williams prefaced the discussion by outlining the current policy of disallowing motorized watercraft on Avalon Lake at Sugden Regional Park, outside of approved special events. Discussions have been ongoing related to balancing requests received from the public for access to the 60 acre lake, while also protecting public programming events held on the lake, such as the highly regarded water ski and sailing programs. Risk management has been consulted in this regard, with a concern for an increased probability of a motorized craft versus non-motorized vessel/swimmer interface, which had been an issue in the past.

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The resultant policy following this incident had been to disallow the use of any private motorized vessels on the lake, as well as no private vessels such as kayaks, boats, rafts, or paddleboards on the lake during Park Programs, with no accidents, incidents, or near misses following policy implementation. It was noted that the Tourist Development Council actively pursues organizations to make use of the lake for special events, which is encouraged by the Parks Division. Discussions remain ongoing within the Parks Division as to a policy for possibly accommodating public requests for usage of the lake, in coordination with Parks Programming, and TDC sponsored special events. Mr. Olesky inquired as to whether there were specific times during which public access was allowed. Ms. McPherson noted that there were specific days and times during which the public may use kayaks and canoes on the lake from a specific launch site. Ms. Saunders expressed concern at generalized usage of the lake by the public with motorized vessels outside of a previously approved organized event due to potential safety issues. Mr. Brougham was in favor of establishing a policy detailing allowable types of vessels, times/days for access, etc., rather than single requests being vetted by PARAB on a monthly basis. Mr. Williams stated the current written policy may be shared with PARAB for further discussion and possible recommendation for revision.

Mr. Dean Rich addressed PARAB on behalf of the Antique Outboard Motor Club, Inc. (AOMCI) in order to seek permission for the use of Lake Avalon at Sugden Regional Park for a special event scheduled for May 2, 2020 from 9:00 a.m. to 3:00 p.m. The AOMCI is a worldwide non-profit organization dedicated to the preservation and restoration of antique outboard motors, to promote and pass on the historical significance of and by antique outboard motors to maritime history. There are 44 chapters internationally, with a local chapter; the South Florida Gator Chapter. The theme for the May event is “Motors of the 1930s.” Mr. Rich noted that the typical boat used by membership is a 12-14 foot aluminum boat, with 5-10 hp motors. Antique outboard motors and parts will be on display at the event, as well as literature. A judged competition will be held, with an awards presentation following. A grilled lunch and soft drinks will be provided by the Club, with leftover food donated to a local shelter in Fort Myers. Cleanup is also provided by the Club. 20-25 members and their families are anticipated to participate, with possibly half a dozen small boats brought to the event. The event is open to the public. Mr. Rich expressed a desire to be in complete compliance with current policies and in coordination with the Parks Ski Program for use of the lake by members who wish to launch their boat during the event. Mr. Brougham inquired as to whether the public would be allowed to launch their vessels at the event and what the anticipated public participation might be. Mr. Rich noted that only club members will be authorized to launch a vessel on the lake due to insurance limitations.

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It was noted by Mr. Williams that Parks Staff is supportive of this event, which is viewed as an approved special event. Mr. Hopkins added that there are no Parks activities occurring on the lake on the proposed day of the event, as well as Parks Staff will be in attendance at the event.

***Mr. Brougham entered a motion to approve the request for permission by the Antique Outboard Motor Club for the use of Lake Avalon at Sugden Regional Park for a special event scheduled for May 2, 2020 from 9:00 a.m. to 3:00 p.m. Ms. Saunders seconded the event. All members were in favor. The motion was carried.***

1. **Mardi Gras/Winterfest**
2. **Winterfest:** Mr. Jacob Winge, representing the East Naples Kiwanis Club, addressed PARAB for permission to serve alcohol at the upcoming Winterfest 2020 event, formerly known as the Food Truck Rally, scheduled for February 1, 2020 at Sugden Regional Park. The event will feature food trucks, musical entertainment by the Ben Allen Band, a beer garden, and family style outdoor games.

***A motion was entered by Mr. Fruth for approval of a beer garden at the upcoming Winterfest 2020 event on February 1, 2020 at Sugden Regional Park. Ms. Gibson-Laemel seconded the motion. All members were in favor. The motion was carried.***

1. **Mardi Gras:** Ms. Olema Edwards addressed PARAB to seek permission for the sale of beer at the upcoming Mardi Gras event scheduled for February 22, 2020 at North Collier Regional Park Soccer Complex from 4:00 p.m. to 10:00 p.m. A separate alcohol free zone for children will also be available. The event will feature food trucks, a live New Orleans style jazz band, DJ, photo booth, games, masks and beads. Assistance with operation of the beer garden will be provided by the Naples Rotary Club. Wrist bands will be provided to beer garden participants.

***A motion was entered by Mr. Fruth for approval of beer sales at the upcoming Winterfest event on February 22, 2020 at North Collier Regional Park. Mr. Brougham seconded the motion. All members were in favor. The motion was carried.***

1. **Accreditation – Ms. McPherson**

It was noted by Ms. McPherson that the Collier County Parks Division will undergo a re-accreditation process by the Commission for the Accreditation of Parks and Recreation Agencies (CAPRA), a process which must be undergone every five years.

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As part of the accreditation process, 36 of 151 identified standards must be met, and 95% of remaining standards which must be met. A self-assessment will be written by Parks Staff which will address each of the stated standards, with accompanying documentation supporting compliance with the standard. The self-assessment packet will be submitted in early February 2020 and reviewed by two National Recreation and Park Association (NRPA) Board members. If approved, the self-assessment packet will be provided to three CAPRA reviewers who will conduct a 3-day onsite visit in April 2020 to determine whether standards have been satisfied. Ms. McPherson commented upon the tremendous amount of work being done by Parks Staff in anticipation of the upcoming accreditation process. PARAB was encouraged to meet with the CAPRA reviewers to discuss their participation and contribution to Parks endeavors. Mr. Williams stated that notice of recommendation for accreditation takes months to receive and is typically announced at the National Recreation and Park Association meeting in October. It was noted that every standard was met at the last accreditation, however there are now an increased number of standards, which are more rigorous. Mr. Williams stated a list of standards could be shared with PARAB for review.

1. **Enterprise Asset Management (EAM) – Mr. Gus Vega**

Mr. Gus Vega addressed PARAB to review the Enterprise Asset Management (EAM) program in follow up to the initial presentation given in January 2019. The EAM program documents and tracks all assets in order to proactively and predictably maintain the desired level of service. The corresponding mobile app assists users in the field with monthly inspections and listing of assets, and with follow up of daily work orders. It was noted that Conservation Collier has also recently been added to the EAM program. The focus for 2020 is the capture of additional assets and parks, such as the Immokalee Sports Complex and Aquatics facility.

The EAM program allows for the capability of scheduling of maintenance of hard and natural assets. Mr. Brougham inquired whether all Parks Division assets have been identified and entered into the EAM system. Mr. Vega noted that high priority locations and assets have been captured, gradually adding more as resources allow. Aquatics, ball fields, lights, sidewalks, boardwalks, sea walls, beach locations, and high density locations were identified by Mr. Garby as high priority locations of assets. Mr. Williams stated that internal discussions have been ongoing regarding the pursuit of bonding to address deferred maintenance projects. Mr. Brougham expressed great interest in utilizing accurate EAM data in support of funding requests to address deferred maintenance projects within the Parks Division.

Mr. Vega stated that physical condition scores have been assigned to assets which identify them as new/like new (green), mild to moderate deterioration (yellow), and major deterioration (red). As assets are repaired, rehabilitated, or replaced, associated condition scores will be updated in the system.

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Mr. Williams noted that there are capital projects currently in play to address some of the red condition score assets. The next phase planned for 2020 will be in capturing usage data for budgetary planning. Mr. Fruth inquired as to how condition scores are assigned to assets. Mr. Garby noted that determinations are made by Staff, Facilities recommendations, engineering recommendations, as well as business standards. A brief discussion was had on a pilot program of utilizing Solar Bellies; Smart, solar-powered, sensor-equipped waste & recycling stations that communicate real-time status to streamline waste management operations.

**VII. 311 Report – Mr. Williams**

A Park site specific report of 311 issues was shared with PARAB for the time period of 12-01-2019 through 01-09-2020. Ms. Gibson-Laemel commented upon a noted 311 issue related to tennis courts being overtaken by pickleball players at Veterans Community Park and inquired whether a study had been done of tennis court usage at both Veterans Community Park and Vineyards Community Park. Mr. Williams noted that data could be collected related to tennis play versus pickleball play at Veterans Park. Internal discussions have been had regarding conversion of two of the tennis courts to six pickleball courts, with the understanding that the two remaining tennis courts would be sufficient, relative to current usage. There are currently no pickleball courts located at Vineyards Park and with no plans for conversion of tennis courts at that location.

**VIII. Director’s Highlights**

+The BCC has directed county staff to negotiate with a company that would build and operate an entertainment venue, including a high-tech driving range and 12-hole golf course, on part of the Golden Gate Country Club site.

+The BCC passed on the Clam Pass parking garage project. A study is currently being conducted along the beach coastline to determine the resiliency of the beach. Pending results of the study, a determination will be made by Parks Staff whether to pursue amenities on the southern portion of Clam Pass.

+The pickleball fee schedule increase was brought to the BCC for review. Feedback from constituents at the meeting centered on the perception of potential enrichment of the concessionaire versus increased value to the facility. Parks Staff has been directed by the BCC to better define the financial dynamics and value-added benefit of a potential fee increase, bringing these findings back to the BCC for further consideration.

+The February 2020 PARAB meeting will be held at the Immokalee Sports Complex.

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**IX. Board Comments**

+Ms. Saunders, formerly Ms. Bercher, noted having recently been married to Commissioner Burt Saunders.

+Ms. Saunders suggested that public comments be heard first, prior to commencement of agenda item discussion. Mr. Williams concurred and stated that public comments will be heard and discussed first.

 **Public Comments**

+A resident of Pelican Bay was on hand to address PARAB to discuss the possibility of resurfacing of the handball courts with a softer material in order to more comfortably accommodate pickleball play. A suggestion was also made for the installation of a berm to address any potential noise issues. Mr. Williams noted having been approached by the Pelican Bay Foundation regarding the introduction of pickleball play at the Pelican Bay Park. Discussions remain ongoing in this regard, with consideration of a public/private partnership to fund this venture. Funding may be also be considered for the next budget cycle.

**X. Adjournment**

There being no further business for the good of the County, the meeting was adjourned.

**Parks and Recreation Advisory Board**

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**Edward “Ski” Olesky, Chairman**

These minutes approved by the Board/Committee on \_\_\_\_\_\_\_\_\_\_ as presented, or as amended.

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