

February 6, 2012

MINUTES OF THE MEETING OF THE COLLIER COUNTY  
GOLDEN GATE COMMUNITY CENTER  
ADVISORY BOARD

Naples, Florida, February 6, 2012

LET IT BE REMEMBERED, that the Collier County Golden Gate Community Center Advisory Board, in and for the County of Collier, having conducted business herein, met on this date at 6:00 PM in a REGULAR SESSION in Conference Rooms "D" of the Golden Gate Community Center, 4701 Golden Gate Parkway, Naples, Florida, with the following members present:

CHAIRMAN: James Klug III (Excused)  
VICE CHAIR: Kaydee Tuff  
Bill Arthur  
Darrin Brooks  
Peggy Harris

ALSO PRESENT: Annie Alvarez, Regional Manager III

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**I. Call to Order**

The meeting was called to order at 6:02 PM by **William Arthur**.

**II. Attendance – Establish a Quorum**

Roll Call was taken and a quorum was established.

**III. Approval of Agenda**

*Darrin Brooks moved to approve the February 6, 2012 Agenda as submitted.  
Second by Peggy Harris. Motion carried 3-0.*

**IV. Approval of January 3, 2011 Minutes**

*Darrin Brooks moved to approve the January 3, 2012 Minutes as submitted.  
Second by Peggy Harris. Motion carried 3-0.*

**V. Public Comments**

None

**VI. Old Business****A. Playground Update**

**Annie Alvarez** distributed a report on January and February Happenings prepared by Vickie Wilson. She reviewed the BMX 3-Day and the Open House Events held in January. (See attached)

- The BMX event was held on January 13, 14 and 15.
- There were 525 riders with over 3,000 in attendance.
- Staff will provide a PowerPoint Presentation on the BMX State Qualifier at the next GGCCAB meeting scheduled on March 7.

*Kaydee Tuff arrived at 6:05 PM*

**Annie Alvarez** reported Alex Hutchinson wrote a letter to the BCC and County Manager regarding his track safety concerns during the BMX State Qualifier. Staff responded to Mr. Hutchinson; via a certified letter and thanked him for sharing his concerns and asked if he would call Annie Alvarez for further discussion.

Staff will keep the Advisory Board informed on the issue.

A BMX State Qualifier Revenue Report will be provided in March. Staff is currently working on getting reports in.

**Annie Alvarez** reported Evie Vidaurri had resigned from the Program Leader position prior to completing her probation period. Due to the hiring freeze, Staff is working with Human Resources and hopes the County makes an exception to allow PAR to choose one of the other applicants.

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**B. Shading for Playground**

None.

**C. Facebook Update**

**Kaydee Tuff** will schedule a meeting with the Rafeala Zapata; who will become the Website Administrator once the home page is setup.

**D. SSA of BMX**

None.

**E. Shading of Playground**

None.

**F. Future Topics**

None.

**VII. New Business****A. Month to Date Budget/ Year to Date**

**Annie Alvarez** distributed monthly expense reports on October – December 2011 provided by Vickie Wilson. She distributed the 130 Monthly Report dated February 6, 2012 and reported the Projection, Revenues and Expenses were on track. (See attached)

Staff has been going through an audit and will be going through additional training due to a zero tolerance for errors. Some changes in Staff procedures have also been made.

**Annie Alvarez** distributed a “Mid Year Reductions 2011/12” report for informational purposes. She stated the reduction in 130 Fund did not affect the department. (See attached)

**B. Advisory Board Resolution**

None.

**C. 5-Year Plan**

**Annie Alvarez** distributed the PAR 5-Year Plan and reviewed the following GGCC Projects. (See attached)

- Pavers at Wheels and Trees
- Wheel Chair Van
- Playground
- Parking Lot Repaving
- Signage

It was noted the wheel chair van was needed to meet ADA compliance and it would allow more programming to assist participants to become more independent, senior programs and other community programs. Van would be

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driven by a Staff member and Risk Management would handle liability coverage.

Staff will provide an *After School Business Plan at the next meeting.*

**D. Roof Maintenance**

None.

**VIII. Member Comments**

**Public Speaker**

**Bill McDaniel** suggested Staff be more concise and work more on providing information pertaining to GGCC and not other park locations to make it easier for the Advisory Board to make decisions.

**Bill Arthur** noted GGCC was the only Park with MSTU funding and the Advisory Board reviews Financials relative to the Center.

Staff reported the Budget Instructions were not available at this time.

**There being no further business for the good of the County, the meeting was adjourned by order of the Chair at 6:45 PM.**

**COLLIER COUNTY GOLDEN GATE  
COMMUNITY CENTER ADVISORY  
BOARD**

  
\_\_\_\_\_  
**Kaydee Tuff, Chairman**

These Minutes were approved by the Committee/Board on 3-5-2012,  
as presented \_\_\_\_\_ or as amended X.