

October 3, 2011

MINUTES OF THE MEETING OF THE COLLIER COUNTY  
GOLDEN GATE COMMUNITY CENTER  
ADVISORY BOARD

Naples, Florida, October 3, 2011

RECEIVED

BY: .....

LET IT BE REMEMBERED, that the Collier County Golden Gate  
Community Center Advisory Board, in and for the County of Collier,  
having conducted business herein, met on this date at 6:00 PM in a  
REGULAR SESSION in Conference Rooms "D" of the Golden Gate  
Community Center, 4701 Golden Gate Parkway, Naples, Florida, with the  
following members present:

Fiala	<u>DF</u>
Hiller	<u>          </u>
Henning	<u>          </u>
Coyle	<u>          </u>
Coletta	<u>          </u>

CHAIRMAN:	James Klug III
VICE CHAIR:	Kaydee Tuff
	Bill Arthur
	Darrin Brooks
	Peggy Harris (Absent)

ALSO PRESENT:	Annie Alvarez, Regional Manager III
	Vickie Wilson, Community Center Supervisor
	Shari Ferguson, Regional Manager
	Peg Ruby, Marketing Specialist

Misc. Corres:  
Date: 3/13/12  
Item #: 14 F 2 A 14

Copies to:

**I. Call to Order**

The meeting was called to order at 6:02 PM by **Chairman, James Klug III.**

**II. Attendance – Establish a Quorum**

Roll Call was taken and a quorum was established.

**III. Approval of Agenda**

*Move: VI. H. to VI. A.*

*Add: VII. B. Shading of Playground*

***Bill Arthur moved to approve the October 3, 2011 Agenda as amended. Second by Darrin Brooks. Motion carried 4-0.***

**IV. Approval of August 29, 2011 Minutes**

***Bill Arthur moved to approve the August 29, 2011 Minutes as submitted. Second by James Klug. Motion carried 4-0.***

**V. Public Comments**

None

**VI. Old Business**

**A. Media Update**

**Shari Ferguson and Peg Ruby** provided CMA# 1200 – Coordination of Media and Public Relations Coordination and the Parks and Recreation Department Marketing Plan. The Advisory Board asked questions on what they are allowed to do as an Advisory Board.

- Advisory Board can setup and maintain a Facebook page.
- County does not allow comments back.
- Suggestion made to add Shari Ferguson and Peg Ruby as administrators.
- You can write a press release and forward to Peg Ruby to format prior to Staff submission to John Torres for final approval. Please submit 24 hours; the earlier the better.
- Events can be posted to public calendars and calendar websites.
- Pictures are allowed if they are from a public event.
- Before publishing pictures check the Community Centers' list of people who do not want their photo used.
- Advertise Facebook website through email.

Staff will work on getting clearance for a Staff person to add events and update the Advisory Boards' Facebook page.

It was suggested Staff advertise the Advisory Boards' Facebook Page (once completed) on the Community Centers sign.

The Advisory Board was directed to send ideas to **Shari Ferguson and Peg Ruby.**

**B. Recreation Highlights**

**Vickie Wilson** reported the following on the Community Center:

- Center carpet has been replaced with vinyl flooring.
- Staff in process of holding interviews for Park Assistant and Program Leader positions.
- Wheels facility has been painted.
- Pro Shop windows have been tinted.
- Motion detectors have been installed in Center rooms to control lights.
- Trees have been trimmed and cleaned up.

Tropical Fest has been scheduled for October 21-23. Volunteers are needed to man front desk to answer phones on both Friday and Saturday night from 6 – 9 pm. Staff will work on the grounds.

**Vickie Wilson** reported the GGCC has been selected to host the BMX State Qualifier in January:

- Volunteers will be needed.
- Estimated 400-600 riders will attend.
- Staff will attend a state qualifier at Jacksonville in November to observe for ideas and note how they host the event.
- The lighted field will be used for dry camping.
- Field will be marked with flags to protect grounds.
- RV parking fee per night will be \$30.00
- Parking lot will be used only for parking.
- Staff will look into additional parking.
- SSA/BMX Agreement will be provided at the next meeting.

**C. Playground Update**

**Vickie Wilson** reported surfacing materials are in and have been paid for. Staff will issue a PO to have the surfacing installed and estimate it will be completed in by December.

**D. MSTU 60/40 Split - None**

**E. Wheels Funding - None**

**F. Indirect Costs**

Staff reported receiving documents on Indirect Costs that require further clarification. Facilities Management recommended waiting for Cheryl Pryor to return. Staff will review their concerns with Cheryl Pryor and report to the Advisory Board at the next meeting.

**G. Removal Oak Tree**

**Bill Arthur** reported the sewer lines were repaired. The oak tree is no longer an issue.

**H. Vacant Positions Update**

Candidates for Park Assistant are in the background check process in Human Resources.

**VII. New Business**

**A. Monthly Budget**

**Annie Alvarez** provided and reviewed the 130 Monthly Budget Report - 2011. (See attached)

She reported after the end of September they are locked out of the system to enable end of year closing and opening new fiscal year. She was able to do the roll-over for the playground funds.

**Vickie Wilson** reported she will provide future monthly reports "Revenue vs. Staff." Staff will also provide both the End of Year 2011 and the Monthly Budget reports at the next meeting.

**B. Shading for Playground**

**Chairman James Klug** requested Staff to research costs and their experience with the kite shading at Fleishman Park for future consideration.

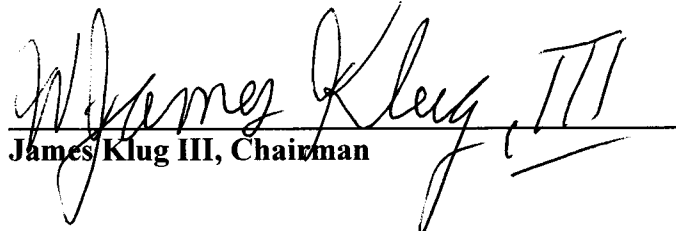
**VIII. Member Comments**

**Kaydee Tuff** volunteered to set up the Facebook page with staff person as the administrator.

**Chairman James Klug** directed Staff to coordinate with **Kaydee Tuff** to create a Fan page on Facebook.

**There being no further business for the good of the County, the meeting was adjourned by order of the Chair at 7:07 PM.**

**COLLIER COUNTY GOLDEN GATE  
COMMUNITY CENTER ADVISORY  
BOARD**

  
James Klug III, Chairman

These Minutes were approved by the Committee/Board on 11-7-11,  
as presented  or as amended \_\_\_\_\_.