

2013 Golden Gate  
Community Center  
Advisory Board

Minutes

March 4, 2013

MINUTES OF THE MEETING OF THE COLLIER COUNTY  
GOLDEN GATE COMMUNITY CENTER  
ADVISORY BOARD

March 4, 2013  
Naples, Florida,

FILED #43  
COLLIER COUNTY, FLORIDA  
2013 OCT -8 AM 11:28  
CLERK OF COURTS  
BY \_\_\_\_\_

LET IT BE REMEMBERED, that the Collier County Golden Gate Community Center Advisory Board, having conducted business herein, met on this date at 6:00 PM in **REGULAR SESSION** in Conference Room "C" of the Golden Gate Community Center, 4701 Golden Gate Parkway, Naples, Florida, with the following members present:

CHAIR: Kaydee Tuff  
VICE CHAIR: James Klug  
Bill Arthur  
Darrin Brooks

*Absent:* Peggy Harris

ALSO PRESENT: Annie Alvarez, Region III Manager  
Vickie Wilson, Community Center Supervisor

**I. CALL TO ORDER**

Chairman Kaydee Tuff called the meeting to order at 6:02 PM.

**II. ATTENDANCE**

Roll was called and a quorum was established; four voting members were present.

**III. APPROVAL OF AGENDA**

*Darrin Brooks moved to approve the Agenda as presented. Second by Bill Arthur. Carried unanimously, 4 – 0.*

**IV. APPROVAL OF MINUTES – FEBRUARY 4, 2013**

*Vice Chairman Klug moved to approve the Minutes of the February 4, 2013 meeting as submitted. Second by Darrin Brooks. Carried unanimously, 4 – 0.*

**V. PUBLIC COMMENTS**

*(None)*

**VI. OLD BUSINESS**

**A. Recreation Highlights – Vickie Wilson**

- The Collier County Fair was scheduled to begin on Friday, March 8<sup>th</sup>.
- The “Father/Daughter” Dance, which replaced the Fifth Grade Dance, was not successful. Staff was advised the *Quinceañera* is the traditional Spanish-heritage family celebration.
- Friday Movie Night was successful with an attendance of 350.
- The Renaissance Fair is scheduled for April 20<sup>th</sup> and 21<sup>st</sup>. The sponsor will rent the Community Center directly rather than co-sponsor with the County.
- Pageant Play – eight nights – over 30 people attended each performance
- Summer Camp – preparations are in process

**B. Playground Update – Annie Alvarez**

- Jeannie McPherson, the new Region III Manager, was not able to attend the meeting due.
- Ms. Alvarez provided background information:
  - \$40,000 had been allocated in the Budget under “Capital Improvements” for the new shade structure
  - When the Purchase Order was submitted, it was denied by the Purchase Office due to lack of funds
  - Sheryl Pryor, the Budget Analyst, was contacted. She stated the funds had been used to balance the budget.
  - There was no prior notification that the funds were being re-allocated.
  - Barry Williams, Director of Parks and Recreation, was contacted. He has authorized allocating \$40,000 from 500 funds to pay for the shade structure. It will be installed in the near future.

It was noted the Budget Office often makes last-minute changes to budgets. The Advisory Board was not aware of the changes made to the approved budget.

**James Klug** attended the BCC meeting when the Commissioners approved the Budget for the Community Center and he stated he was certain the funds were contained in the Budget.

**He stated** he will require more documentation for the BCC's Budget meeting in September. He requested a line-item budget print-out be provided to verify the same figures approved by the Advisory Board were presented to the Board of County Commissioners.

**Ms. Alvarez** suggested Vickie Wilson should contact the Budget Office on the Friday before the meeting to obtain an exact copy of the information to be submitted to the Board of County Commissioners.

**Bill Arthur** asked if the Budget approved by the Advisory Board had been "balanced" when it was sent to the Budget Office and the response was, "Yes."

**Q.** "How did it become unbalanced?"

**Ms. Alvarez** explained if revenues were not collected, the Budget would be changed by the Budget Office to reflect the correct figures at hand.

**Consensus:** The Advisory Board will need to be more diligent concerning the Budget and the Budget Office.

## VII. NEW BUSINESS

### A. Budget: Month-to-Month and Year to date – Annie Alvarez

(Hard copy of the information was not available)

- Revenues are down.
- Received budget instructions to begin the process to input information into "Gov/Max" system
- No cuts were anticipated (per Steve Parnell, Budget Administrator)
- Possibility of a 1 to 2% increase – has not been confirmed

### B. Review of 5-year Plan – 306 Fund

- Members requested a document that was easier to read – the columns did not line up
- Item: Resurfacing parking lot
  - \$40,000 was allocated in Fiscal Year 2014
  - Annie Alvarez stated the funds initially allocated for resurfacing will be used to install the shade structure
  - The \$50,000 allocated to the shade structure in Fiscal Year 2015 will be reallocated to resurface the parking lots in 2014 and the extra \$10K will be shifted to another use, as needed
- It was noted the document presented to the Advisory Board as "hard copy" of the Five-Year Plan actually budgeted for the next four years. The column for Fiscal Year 2018 did not contain any figures.

- The Committee requested to receive a corrected Five-Year Plan for Fund 306 to be reviewed at the next meeting.
- The amount of funds in the Reserve Fund (130) for contingencies was not noted.
- The sign needs to be preserved since a replacement (same size) would not be permitted – funds have been allocated to maintain it.
- Budget does not reflect an amount for replacement of the air-conditioning equipment.

**VIII. MEMBER COMMENTS**

- **James Klug** – explained his concept of “Carry Forward”
  - Not the same as a checkbook balance
  - Budget does not contain “carry forward” – it is contained in the millage
  - It is not a surplus – it is used to offset shortages in income
- **Memorial Service** – Duane Billington – Wednesday, March 6<sup>th</sup>, 6:00 PM
- **Frontier Days** – scheduled for 7:30 PM on Sunday, March 10th

**NEXT MEETING: MONDAY, APRIL 1, 2013**

GOLDEN GATE COMMUNITY CENTER – CONFERENCE ROOM “C”  
4701 GOLDEN GATE PARKWAY, NAPLES, FLORIDA

There being no further business for the good of the County, the Meeting was adjourned by order of the Chairman at 6:52 PM.

**GOLDEN GATE COMMUNITY CENTER  
ADVISORY BOARD**

  
KAYDEE TUFF, CHAIR

The Minutes were approved by the Board/Committee Chair on April 1, 2013.  
as presented , OR as amended .