

January 21, 2015

MINUTES OF THE MEETING OF THE COLLIER COUNTY
PARKS AND RECREATION ADVISORY BOARD

Naples, Florida, January 21, 2015

LET IT BE REMEMBERED, that the Collier County Parks and Recreation
Advisory Board, in and for the County of Collier, having conducted business
herein, met on this date at 2:00 P.M. in a REGULAR SESSION at
North Collier Regional Park, Administration Building, Conference Room A,
15000 Livingston Road, Naples, Florida, with the following members
present:

CHAIRMAN:	Edward "Ski" Olesky
VICE CHAIR:	Phil Brougham
	Mary Bills
	John Fuchs
	McMurdo Smith
	David Saletko
	Rebecca Gibson-Lamel

ALSO PRESENT: Barry Williams, Director
Steve Carnell, Public Services Administrator
Ilonka Washburn, Manager Park Operations
Rick Garby, Maintenance Supervisor
Margaret Bishop, Facilities Management
Natali Betancur, Parks and Recreation

- I. Call to Order**
Vice Chair Brougham called the meeting to order at 2:00 P.M. *A quorum was Established. Five (5) voting members were present.*
McMurdo Smith and Edward "Ski" Olesky arrived after meeting was Called to Order.
- II. Pledge of Allegiance and Invocation**
The Pledge of Allegiance was recited and Invocation was held.
- III. Approval of Agenda**
Move: V. Staff Highlights after VI. New Business
Move: VI. Business to be addressed in the following order:
Parks and Recreation Fee Study
Clam Pass Pilings
Request from the City of Naples on Fund 183 Project for Beach Bathrooms
Election of Officers
Review of 5-year Parks and Recreation Business Plan

Mr. Fuchs moved to approve Agenda as amended.
Second by Ms. Bills.
Motion carried unanimously; 5 – 0.
- IV. Approval of December 17, 2014 Minutes**

Mr. Fuchs moved to approve the December 17, 2014 Minutes as presented.
Second by Ms. Bills.
Motion carried unanimously; 5 – 0.

McMurdo Smith arrived at 2:07 P.M.
- V. Staff Highlights – Addressed after VI.**
- VI. New Business**
Park and Recreational Fee Study
Staff distributed an Executive Summary for the *Recommendation to accept and approve the completed Parks and Recreation Department Fee Study conducted by Public Resources Management Group, Inc. (See attached)*
Barry Williams reported on June 10, 2014 the Board of County Commissioners (BCC) directed Staff to perform a comprehensive cost/fee analysis. Staff met with Pubic Resources Management Group (PRMG) (Consultants, a vendor under County contract to discuss methodology and review the study approach for the Department fee study to:
- Evaluate the existing level of cost recovery from current fees.
 - Prepare a Comparison to Neighboring Jurisdictions.
 - Summarize findings, observations and provide recommendations

Staff asked the Board to accept the study.

Thiarry Bover – Public Resources Management Group (PRMG) gave a PowerPoint Presentation as follows:

- Introduction
- Services
- Methodology
- Findings - Expenses and Revenues, Revenue Coverage, Sample Fees “Full Cost”

Edward “Ski” Olesky arrived at 2:19 P.M.

- Comparison and Survey
- Observations, Findings and Recommendations

He addressed all questions posed.

Barry Williams noted the full detailed Fee Study Report was available for review.

Vice Chair Brougham moved to accept the Fee Study Report with a recommendation to the Board of County Commissioners to adopt a Cost Recovery Methodology Policy. Second by Ms. Bills.

Steve Carnell explained, if the BCC accepts the report, which is essentially what the BCC would be doing. The report has discussion about developing a cost recovery model, a policy and an automatic index tool; those would be things that would come back later.

Staff noted the BCC did pass the Fee Policy revisions requested but questions were raised.

Motion carried unanimously; 7 – 0.

Clam Pass Pilings

Staff distributed an Executive Summary for the *Recommendation to award a work order using Contract Number 13-6764 to Coastal Engineering Consultants Inc. for the Clam Pass Boardwalk Piling Inspection and make a finding that this expenditure promotes tourism.* Also provided *Work Order/Purchase Order for Contract 13-6164 for Professional Services for Engineers and Architects.* (See attached)

Barry Williams reported the BCC and Tourist Development Council approved funds for the Clam Pass Boardwalk Piling for structural inspection, identifying issues with the structural integrity and specifications for repair.

Staff asked the PARAB for their support.

Vice Chair Brougham moved to support Staff recommendation to award the proposed work order (to Coastal Engineering Consultants, Inc. in the amount of \$24,600. Second by Mr. Fuchs. Motion carried unanimously; 7 – 0.

Public Speaker

April Olson – Conservancy expressed concern for impact on mangroves.

Margaret Bishop stated inspection would be done by hand during the dry season.

Mr. Smith questioned language in work order stating “Examine condition of timber piles supporting the boardwalk using visual and/or tactile observation of accessible surfaces above the mud line.” What about below?

Margaret Bishop stated they are supposed to check it below. It was understood. Staff will make sure language is modified.

Vice Chair Brougham moved to modify the motion to approve subject to modifying the language to work order to pass mud line. Second by Mr. Fuchs. Motion carried unanimously; 7 – 0.

Public Speakers

April Olson – Conservancy regarding the proposed Clam Pass Boardwalk expansion. She read into record:

“For the record, my name is April Olson. I am here on behalf of the Conservancy of Southwest Florida and our over 6,000 supporting families. I thank you for allowing me to speak regarding this issue. The Conservancy has been one of many vocal opponents to the proposed boardwalk expansion, as we feel it is unnecessary and incompatible with the ecological resources contained in the Clam Pass Park. Therefore, we were very encouraged by staff reaching out to the Conservancy to discuss scaling back park improvements and asking for the Conservancy input. Your Parks and Recreation staff indicated to the Conservancy that they believe there are several non-controversial, or at least less-controversial, park improvements that they would like to pursue;

1. Electrical work at the concessionaire on the beach
2. Parking lot repaving and some redesign
3. Kayak launch
4. Removal of derelict structures,

The Conservancy believes that focusing on these issues is a much better approach to take. However, we do want to make sure that the manner in which these issues are pursued incorporates the necessary environmental parameters. Your staff has indicated they welcome our input on this, and we appreciate that opportunity.

What we mean by incorporating the necessary environmental parameters would be consideration such as the following:

Electrical – we wanted to make sure that no heavy equipment would be brought in to work under the boardwalk.

Parking lot – we wanted to make sure there is no footprint expansion or expansion of impervious area, or that storm water was going directly into the mangroves or lake. We suggest the County could make improvements even above and beyond what the State would require (BMPs, etc.) in the new parking lot design.

Kayak launch – The Conservancy is not opposed to the idea of a kayak launch, but its placement is critical, as it cannot be sited where it would shade sea grasses.

Removal of derelict structures – any work plan for the removal of the structures should not include heavy equipment, and tortoise burrows should be marked in the areas of gopher tortoise habitat before the work commences.

These are not all of the issues that need to be considered, but this is meant to give you an idea of the types of ecological considerations that would need to be a part of the project design. Again, your staff has proactively approached the Conservancy, asking for our input on these issues and we appreciate their reaching out to us and their decision not to pursue the more controversial boardwalk expansion. Thank you.”

Peter Duggan – President of Mangrove Action Group

Michael Seef – Mangrove Action Group

Marvin Jaffe – Board of Directors for Naples Cay

Judy Hushon – Resident Naples Cay

Request from the City of Naples on Fund 183 Project for Beach Bathrooms

Staff distributed an Executive Summary for the *Recommendation to approve a Collier County Tourist Development Council Category “A” Grant Application for Beach Park Facilities (Fund 183 – Beach Park Facilities) in the amount of \$600,000 to fund expansion of the Naples Pier restrooms and to make the finding that the project promotes tourism.* (See attached)

Barry Williams reported the City of Naples is re-decking the Naples Pier. The City of Naples has requested \$600,000 from Fund 183 to fund expansion of the Naples Pier restrooms and that the project promotes tourism.

Dave Lykins – City of Naples noted Matthew Craig, Architect will do design work pro bono.

He addressed all questions posed.

Mr. Smith moved to endorse the City of Naples request for Beach Park Facilities Fund 183 to fund expansion of the Naples Pier restrooms and to make the finding that the project promotes tourism. Second by Vice Chair Brougham. Motion carried unanimously; 7 – 0.

Election of Officers – Addressed after V.

Review of 5-year Parks and Recreation Business Plan – Addressed after V.

V. Staff Highlights

Capital Project Review

Staff distributed and reviewed the *Collier County Parks and Recreation Capital Project Update* dated December 15, 2014. (See attached)

Margaret Bishop and **Barry Williams** addressed questions from the Advisory Board.

VI. New Business

Election of Officers

Staff distributed a copy of *Ordinance No. 93-81*, an Ordinance confirming the creation of the Parks and Recreation Advisory Board for consideration.

Vice Chair Brougham moved to nominate “Ski” Olesky to serve as Chairman for another year. Second by Mr. Fuchs.

Chairman Olesky accepted the nomination.

Ms. Bills moved to nominate Phil Brougham to serve as Vice Chair for another year. Second by Mr. Fuchs.

Vice Chair Brougham accepted the nomination.

Both motions carried unanimously; 7 – 0.

Review of 5-year Parks and Recreation Business Plan

Item tabled. To be addressed at the next meeting.

VII. Old Business
None

VIII. Adopt a Park Assignments

Ms. Bills gave a brief report on Sugden Park.

Suggestions to improve the park:

1. Benches need to be cleaned
2. Fresh coat of paint
3. Signage
4. Power wash - Drip rail black
5. Clean up the trash by the pier walkout.

Long Time improvement suggestions:

1. Replace all the decorative rails
2. Pile of gravel at the bike path by the end parking lot should be removed.
3. The west post, that holds up gazebo has a big chunk of rotted out wood with screws are sticking out is a safety issue.

She noted a Farmers Market sign has been placed over the Sugden Park entrance sign and suggested it be removed.

She asked for an update on the fence cover.

Rick Garby stated the cover has been ordered, received and the fence cover will be completed before the next meeting.

Barry Williams reported Murdo Smith's Adopt a Park Report for Freedom Park, Veteran's Park, Vineyards Park and Pelican Bay Park was included in meeting packet.

Staff provided the revised Adopt-A-Park Program assignment list to the Board Members. No revisions were requested.

VIII. Directors Highlights

Barry Williams gave an update on the request for a dog park. The dog park petitioners plan to go before BCC and request a dog park be made at Whitaker Park to expedite their request.

He reported Parks and Recreation are going through the CAPRA Accreditation process, a peer review system (top people in the industry) over a period of three days. This will be the third accreditation cycle that Parks and Recreation has participated in. Events held during this period will be discussed at the next meeting.

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X. Information Items
None

XI. Public Comments/Board Member Comments

Mr. Fuchs noted meetings have been running long lately and suggested PARAB meetings be moved to 1:30 P.M.

Chairman Olesky would be unable to make the PARAB meeting at 1:30 P.M. due to sitting on another Committee that meets at noon the same day.

Some suggestions made were:

- Limit comments
- More attention be given to agenda.
- Limit what is placed on agenda
- Limit speaker time

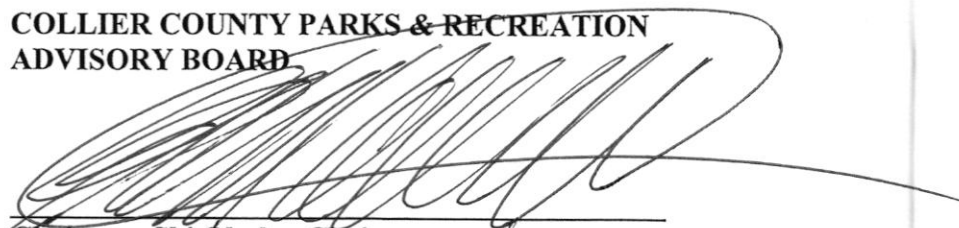
No change in time was made.

NEXT MEETING: Regular Meeting: February 18, 2015

Location: Immokalee Community Center, 321 North 1st Street, Immokalee, Florida scheduled for 2:00 P.M.

There being no further business for the good of the County, the meeting was adjourned by order of the Chairman at 4:19 P.M.

**COLLIER COUNTY PARKS & RECREATION
ADVISORY BOARD**


Chairman Ski Olesky, Chairman

These Minutes were approved by the Committee/Board on _____, as presented ____ or as amended ____.