

COLLIER COUNTY DIVISION OF PUBLIC SERVICES

Parks and Recreation Department

15000 Livingston Road ~ Naples, Florida 34109 ~ Phone (239) 252-4000 ~ Fax (239) 514-8657
Website: colliergov.net

GOLDEN GATE COMMUNITY CENTER ADVISORY BOARD AGENDA

June ~~4~~, 2018

6:00p.m.

- I. Call to Order
- II. Attendance – Establish a Quorum
- III. Approval of Agenda
- IV. Approval of Minutes – April 2, 2018
- V. Public Comments
- VI. Old Business
 - a. Program Updates
 - b. Tax/Budget
- VII. New Business
- VIII. Member Comments
- IX. Adjournment

The next meeting August 20, 2018 at 6:00 PM
Collier County Golden Gate Community Center
4701 Golden Gate Parkway, Conference Room "C"
Naples, Florida



**GOLDEN GATE COMMUNITY CENTER ADVISORY BOARD
MEETING MINUTES
04/02/2018**

ATTENDEES: Ms. Kaydee Tuff – Chairman
Mr. Bill Arthur – Advisory Board Member
Mr. Ernie Bretzmann – Advisory Board Member
Ms. Cecelia Zenti - Advisory Board Member
Mr. Aaron Hopkins – Regional Manager

I. Call to Order:

Chairman Tuff called the meeting to order at 6:00 p.m.

II. Establish a Quorum

A quorum was established by roll call.

III. Approval of Agenda

Ms. Zenti entered a motion to approve the agenda as presented. Mr. Arthur seconded the motion. All were in favor. The motion was carried.

IV. Approval of Minutes

Mr. Arthur entered a motion to approve the March 6, 2018 minutes as presented. Mr. Bretzmann seconded the motion. All were in favor. The motion was carried.

V. Public Comment

No members of the public were present at the meeting.

VI. Old Business

a. Program Updates - Mr. Hopkins

+Summer camp registration commenced online April 1, 2018, with in-house registration beginning April 16, 2018.

+There were 329 paying participants in the Easter celebration at the Community Center, which was held on Saturday, March 24, 2018.

+The 2018 Summer R.E.A.L. guides have been printed, updated online on the Parks and Recreation website, and have been uploaded to the mobile application as well.

b. Tax/Budget - Mr. Hopkins

The Parks and Recreation Division budget process is presently being finalized. The Golden Gate Community Center budget was entered with a millage neutral rate, staying the same, but with taxes estimated to increase. A draft copy of the proposed budget, which would be adopted for the 2019 fiscal year, will be shared with the Advisory Board when available. If approved by the BOCC, the budget would go into effect October 1, 2018. Ms. Tuff expressed a desire for the Advisory Board to be given an opportunity to review the proposed budget as soon as possible, in consideration of the summer meeting schedule, in order to have adequate time to review the document prior to submission for approval.

VII. New Business

+Marketing budget: Ms. Tuff requested a breakdown of the \$12K marketing budget for the Community Center, itemized as to how these funds are spent. Board members expressed concern that some marketing funds from the Community Center are being diverted to marketing of Sun-N-Fun Lagoon. Ms. Tuff requested that a copy of the marketing budget be forwarded to Advisory Board members via email as well, in order to be better prepared to discuss the document at the following meeting. Mr. Hopkins encouraged all questions to be emailed to him for a timely response.

Mr. Hopkins will send all reply communications to Ms. Williams, the Community Center Supervisor, who will then forward all such communiqués to Advisory Board members. Mr. Hopkins acknowledged the uniqueness of the Golden Gate Community Center as the only Parks location with its own Advisory Board and MSTU funding.

+Mr. Hopkins inquired as to the Advisory Board's satisfaction with recent cosmetic updates done at the Community Center, to which approval was expressed overall. A brief discussion was had with regard to the installation of paper towel dispensers in the restrooms, which is of benefit to smaller children; however, which proves to be more costly due to resultant plumbing issues caused by the inappropriate disposal of the paper towels.

+Mr. Hopkins stated that to date, two meetings have been had regarding the reinstatement of the Golden Gate City parade in 2019, in conjunction with a family carnival type event at the Community Center. Meeting participants have included Parks Staff, representatives from the Sheriff's Department, EMS, Golden Gate Civic Association, as well as local community members. Meetings are presently being held on a 2-3 month basis, with the event planned for October 2019. Updates will be provided to Board members on an ongoing basis.

VIII. Member Comments

+Mr. Bretzmann expressed his dissatisfaction with the lack of progress made on the new playground installation, which remains partially completed and unusable, and represents a safety hazard. Advisory Board members were in agreement that the lack of progress and current condition of the playground renovation was unacceptable.

Question (Mr. Bretzmann): Is the same contractor responsible for the BMX track and the playground installation?

Answer: There are two work order systems; one managed through Parks and Recreation and one managed through Facilities Management.

Ms. Tuff requested an update as quickly as possible regarding this issue. **Mr. Hopkins will clarify which department is responsible for completing the playground renovation, as well as the individual in charge of the project, and provide an overall update at the next Advisory Board meeting.**

+A brief discussion was had regarding the Florida Recreation and Parks Association, of which the Collier County Parks and Recreation Division is a member. This association creates a monthly magazine for members, which recently featured an Oldsmar, Florida BMX competition on its cover. Mr. Hopkins expressed a desire for the Community Center BMX functions to receive the same level of exposure and recognition. Ms. Tuff agreed that a portion of the marketing budget could be used towards that effort; i.e., promotion of State BMX functions at the Community Center. Mr. Hopkins stated that the County Communications Department has been actively promoting Parks events, for example via Facebook Live.

Mr. Bretzmann recommended contacting the local Florida Weekly publication for promotion of Community Center programs and events.

+Mr. Hopkins stated that he is working with the Golden Gate Community Park, home to the Adaptive Inclusive Recreation (AIR) program, to acquire special needs bicycles for use at the Community Center BMX track. Two sizes of special needs bicycles are available; a smaller size for children, as well as an adult sized bicycle. These bicycles would be purchased through a budget separate from the Community Center budget. Ms. Tuff stated that the intent of MSTU funding is to provide specialized services to the local community and would not be opposed to providing some support to this type of specialized program, which is also a public service. **Mr. Hopkins will provide ongoing updates on this initiative.**

+Ms. Zenti updated Mr. Hopkins on discussions previously had with regard to offering a summer golf camp in coordination with the local Golden Gate Country Club. Ms. Zenti stated that a set of golf clubs has since been donated.

Question (Mr. Hopkins): Who would teach the kids the golf fundamentals? Would there be a split in revenue with the Country Club?

Answer: The resident County Club golf pro would provide the lessons; the details of the camp and cost sharing are unknown at this time. The Kiwanis Club has expressed an interest in assisting with this effort as well. **Mr. Hopkins will follow up with Ms. Wilson, Community Center Supervisor, to discuss the logistics of this program.**

+Mr. Arthur inquired as to the status of continued Farmers Market events at the Community Center, as the coordinator of the event is relocating to the Port Charlotte area. Details remain unclear at this time, however note was recently made of declining patrons of the market. The abundance of similar markets in the county, as well as the Naples Children and Education Foundation (NCEF) food truck offering free food on a weekly basis were discussed as possible reasons for the decline in public attendance at the Farmers Market. The food truck currently parks on the road between the Community Center and the Library. Mr. Hopkins will inquire as to whether previous approval has been given for the truck to be parked in this area. While the service is seen as beneficial to the community, there may be a conflict with the Farmers Market that could be resolved so as to be beneficial for both endeavors.

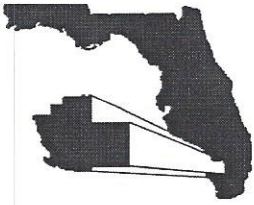
XI. Adjournment

There being no further business to discuss, a motion to adjourn the meeting was entered by Ms. Zenti. The motion was seconded by Mr. Bretzmann. All were in favor. The meeting was adjourned.

Golden Gate Community Center Advisory Board

Ms. Kaydee Tuff, Chairman

These minutes approved by the Board/Committee on _____ as presented, or as amended _____ .



COLLIER COUNTY DIVISION OF PUBLIC SERVICES

Parks and Recreation Department

15000 Livingston Road ~ Naples, Florida 34109 ~ Phone (239) 252-4000 ~ Fax (239) 514-8657
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GOLDEN GATE COMMUNITY CENTER ADVISORY BOARD AGENDA

August 27, 2018

6:00p.m.

- I. Call to Order
- II. Attendance – Establish a Quorum
- III. Approval of Agenda
- IV. Approval of Minutes – June 4, 2018
- V. Public Comments
- VI. Old Business
 - a. Program Updates
- VII. New Business
 - a. Friday Farmers Market- Friday & Saturday
 - b. Wheels Program Leader: Bio/Plans
- VIII. Member Comments
- IX. Adjournment

The next meeting October 1, 2018 at 6:00 PM
Collier County Golden Gate Community Center
4701 Golden Gate Parkway, Conference Room "C"
Naples, Florida



**GOLDEN GATE COMMUNITY CENTER ADVISORY BOARD
MEETING MINUTES
06/04/2018**

Advisory Board Members Present:

Mr. Bill Arthur - Advisory Board Member

Mr. Ernie Bretzmann – Advisory Board Member

Ms. Cecelia Zenti - Advisory Board Member

Excused: Ms. Kaydee Tuff, Chairman

Also Present:

Ms. Vickie Wilson – Supervisor, Golden Gate Community Center

Mr. Barry Williams – Director, Parks and Recreation Division

Mr. Ed Finn – Sr. Manager/Budget Analyst, Office of Management and Budget

Mr. Skip Hager – Vice Chairman, Golden Gate MSTU

Mr. Joseph Rakow – Ed.D, Manager, Golden Gate Community Market

I. Call to Order:

Mr. Arthur called the meeting to order at 6:00 p.m.

II. Attendance/Establish a Quorum

Roll call was taken, with a quorum established.

III. Approval of Agenda

Ms. Zenti entered a motion to approve the agenda as presented. Mr. Arthur seconded the motion. All were in favor. The motion was carried.

IV. Approval of Minutes

Mr. Bretzmann entered a motion to approve the April 2, 2018 meeting minutes. Ms. Zenti seconded the motion. All were in favor. The motion was carried.

V. Public Comment

Public comments are included under the Farmer's Market agenda topic.

VI. Old Business

a. Program Updates – Ms. Wilson

+Summer Camp Program: Summer camp began on 06/04/2015, ages 5 through middle school, with two groups completely filled. A BMX camp during the month of June is also ongoing, with 11 participants registered the first week, with that number growing each week. Ms. Wilson anticipates that this summer will yield the largest number of camp participants ever registered at the skate park.

+Program Leader – Wheels: An individual has been selected and recommended for approval for the Program Leader position at the Wheels facility, as well as for a Park Attendant position. An open position remains for a Childcare Worker, with 4 individuals selected to be interviewed.

+Building Improvements: Ms. Wilson commented upon the improvements made to the building, including the overall improved appearance of the Community Center floors, as well as the gymnasium floor and theatre stage. One drinking fountain has been removed and another has been replaced. Also, the playground has reopened and is being heavily utilized.

+Golf Camp: Ms. Zenti presented Ms. Wilson with a set of golf clubs which has been donated for use during the potential golf camp presently being discussed. Ms. Wilson stated that Mr. Ray Coriano, Program Leader has been in contact with Mr. Jeff Jones, golf pro at the Naples Golf Club. Ms. Wilson stated that the Kiwanis Club has donated a check to assist with this endeavor.

b. Tax/Budget – Mr. Williams, Mr. Finn

Mr. Williams provided the Advisory Board with an updated copy of the FY2019 Requested Budget for the Parks and Recreation Division, Golden Gate Community Center. The proposed budget includes recommendations for capital outlay previously submitted by Advisory Board members.

Mr. Finn stated that a planning budget estimate of a 6 % increase had been made, with the taxable value for the district revealing a 6.1% increase over the previous year. The proposed capital expenditures total \$390K for improvements, the largest being the parking lot renovation, and also including landscaping renovation, irrigation system improvements, shade structures, kite sheltering at Wheels Amphitheater, and outdoor park cameras covering the playgrounds and front/side parking areas.

Mr. Bretzmann contrasted the reserve budgets for FY2018 and FY2019, with the 2018 reserve budgeted at \$141K, and the reserve amount being reduced moving forward after the 60/40 split following capital improvements which were done. Mr. Williams noted that reserve funds had historically been used for roof and air conditioning issues, both of which are presently in good stead following recent improvements. Mr. Finn concurred that roof replacement and air conditioning/ventilation changeout had occurred within the past five years and stated that the core of the building is presently in good shape. Further the 109K+ reserves for FY19 would be augmented by a 60% multiplier from the County General Fund.

Ms. Zenti questioned whether the proposed marketing budget of \$6500 would be adequate. Ms. Wilson stated this figure would be supplemented by funds from the 111 budget. Mr. Williams stated the Community Center was sharing marketing costs on a broader base with the Parks Division, for instance via social media marketing. Mr. Bretzmann stated a breakdown of marketing expenditures had previously been requested, but had yet to be received.

Mr. Williams stated that a report of marketing expenditures by line item, as well as their associated costs would be forwarded to the Advisory Board for review.

Mr. Williams stated an endorsement of the proposed budget was being sought by the Advisory Board, which would then be taken to the Board of County Commissioners and presented as millage neutral, with basically the same tax rate as previous years.

Mr. Bretzmann entered a motion to approve the FY2019 proposed budget as presented. Ms. Zenti seconded the motion. All were in favor. The motion was carried.

VII. New Business:

a. Friday Farmers Market – Joseph Rakow, Ed.D / Mr. Skip Hager

Mr. Joseph Rakow, Manager of the Golden Gate Community Center Farmer's Market for the past five years, addressed the Advisory Board to request authorization to change the day of the market from Saturday to Friday afternoon. Historically, the market has been held on Saturday; however community feedback in the form of 250 signatures from members of the community has prompted this request. The market would be strictly a farmer's market, with no flea market. Mr. Rakow previously discussed the issue with Ms. Wilson, who confirmed no conflicts with other organizations at the Community Center during that day and time, except for the theatre group, who has authorization to utilize one of the parking lots.

Add
Friday
Market

Mr. Rakow hopes to implement the day/time change in August or September 2018. The hours for the market will be from 2:00 p.m. to 7:00 p.m. Mr. Rakow stated that in the past, the individual responsible for running the market was not present for the duration of the market, leaving the vendors unsupervised, with resultant problems. Further, the appropriate approval for the market had not been procured from the County at that time. Mr. Rakow stated that he will be present at the market during the entire duration of the event and stated that he will ask vendors to begin shutting down their booths at 6:45 p.m. in order to have the parking lot cleared by the close of the Community Center.

Mr. Williams stated his support for the Farmer's Market, in particular the management of the market by Mr. Rakow. Mr. Williams inquired as to the specifics of the procurement process and whether a yearly solicitation of an individual to manage the market was being done, and whether the current contract allowed for the expansion that was currently being requested by Mr. Rakow. Mr. Rakow stated that in the past, he has been offered three year contracts, after which the County solicits bids from interested parties. Mr. Williams suggested that Mr. Rakow's existing contract be reviewed to determine if the requested expansion is allowable.

Mr. Skip Hager, Vice-Chairman of the Golden Gate MSTU Board addressed the Advisory Board to lend his support for the requested change of the Farmer's Market to Friday afternoon. Mr. Hager has a long history in Farmer's Market operations in Collier County and voiced his support of Mr. Rakow's excellent management of the market at the Community Center. Mr. Hager stated he had received significant community feedback indicating that the market being held on Friday afternoon would allow for more members of the community to attend, rather than on Saturday or Sunday.

Mr. Bretzmann entered a motion to approve the request for the Farmer's Market to be held on Friday afternoon, 2:00 p.m. to 7:00 p.m. Ms. Zenti seconded the motion. All were in favor. The motion was carried.

VIII. Member Comments

Mr. Bretzmann expressed his approval of the completion of the playground in view of the safety issues previously noted.

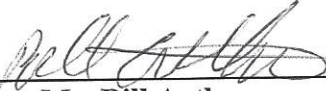
Mr. Arthur inquired as to the status of land use at the Naples Golf Club on Collier Boulevard. Ms. Zenti stated that issues remain ongoing between the County and local ownership. Mr. Arthur stated that if the property is kept for use as a golf course, perhaps the local Civic Association might also get involved in the golf camp initiative.

Ms. Zenti stated that Commissioner Saunders has expressed an interest in development of the former Kmart shopping plaza into a multiuse retail/condo space.

IX. Adjournment

There being no further business to discuss, a motion to adjourn the meeting was entered by Ms. Zenti. The motion was seconded by Mr. Bretzmann. All were in favor. The meeting was adjourned.

Golden Gate Community Center Advisory Board



Mr. Bill Arthur

These minutes approved by the Board/Committee on _____ as presented, or as amended _____.

Next meeting, August ²⁷~~29~~, 2018 at 6:00 p.m.
Collier County Golden Gate Community Center
4701 Golden Gate Parkway, Conference Room "C"
Naples, FL