

MINUTES OF THE MEETING OF THE COLLIER COUNTY
PARKS AND RECREATION ADVISORY BOARD

April 17, 2013
Immokalee, Florida

LET IT BE REMEMBERED, that the Collier County Parks and Recreation Advisory Board, having conducted business herein, met on this date at 2:00 P.M. in **REGULAR SESSION** at the North Collier Regional Park, Administration Building, Conference Room A, 15000 Livingston Road, Naples, Florida, with the following members present:

VICE CHAIRMAN: Edward "Ski" Olesky
Mary Bills
Phillip Brougham
Murdo Smith

(Vacancy)

Excused: John P. Ribes, Chairman

Absent: David Saletko

ALSO PRESENT: Barry Williams, Director - Parks & Recreation
Amanda Eberl, Administrative Assistant
Hank Jones, Senior Project Manager
Jeanine McPherson, Regional Manager

I. CALL TO ORDER

Vice Chair Edward "Ski" Olesky called the meeting to order at 2:01 PM.
A quorum was established; four voting members were present.

II. PLEDGE OF ALLEGIANCE & INVOCATION

The Pledge of Allegiance was recited. The Invocation was offered by Mary Bills.

III. APPROVAL OF AGENDA

Phillip Brougham moved to approve the Agenda as presented. Second by Murdo Smith. Carried unanimously, 4 – 0.

IV. APPROVAL OF MINUTES: MARCH 20, 2013

Mary Bills moved to approve the minutes of the March 20, 2013 meeting as submitted. Second by Phillip Brougham. Carried unanimously, 4 – 0.

VI. NEW BUSINESS

A) Advisory Board Application: Interview of Janice Wohl

Ms. Wohl provided background information and stated she was a full-time resident. She also mentioned that she and her husband travel frequently; a one-month trip was planned for August. She further stated she did not know what was involved in serving on the Board. She noted while she had not frequented a County park in some time, she would be happy to begin to do so.

Discussion:

- Board Members were concerned that Ms. Wohl would not have the time necessary to serve as a member of the Advisory Board.
- Mary Bills explained the duties of an Advisory Board member and the term (two years).
- They asked if she would commit to attending at least 10 of the 12 scheduled meetings and she agreed.

Phillip Brougham moved to accept and approve the application of Janice Wohl to serve as a member of the Parks and Recreation Advisory Board and to forward the recommendation to the Board of County Commissioners for appointment. Second by Murdo Smith. Carried unanimously, 4 – 0.

V. STAFF HIGHLIGHTS

A) Capital Projects Report – Hank Jones, Sr. Project Manager – Facilities Management

- *South Park:* a Building permit has been obtained and work is proceeding
- *Vanderbilt Beach restroom:* the facility has been refurbished and is open
- *Zoo:* Ground breaking ceremony has been scheduled for May 2nd
- *Vineyards Water Park:* A second engineer is reviewing the work of the first engineer due to problems with the piping system and chlorine control system. There was also an issue concerning correct/clear labeling of the storage tanks.

- *Veterans Park Roller Rink*: a Pre-Bid Meeting was attended by 8 painters and each expressed concerns about the time frame for the project, i.e., too short
- *North Collier Regional Park pool facility*: one new tank and two “rehabbed” chemical storage tanks have been ordered
- *Barefoot Beach ramp*: a contractor performed an on-site inspection and will recommend repairs
- *Drinking Fountain*: a resident complained to the BCC and the County Manager about the lack of a drinking fountain at Vanderbilt Beach Access #8.
 - A fountain had been included in the initial Plan (attached to front of the building)
 - The first permit application was rejected due to FEMA restrictions
 - The permit was issued only after the fountain had been removed from the Plan
 - Water pipes were not removed – a free-standing water fountain can be built
 - May have the same issue at Vanderbilt Beach Park
- *Corkscrew* – will partner with the Utilities group regarding paving of first section of road (from Immokalee Road)
- *Port of the Islands Boat Ramp* – Bids are due within the next two weeks and construction should begin in June
 - Existing dumpster was removed and will be relocated

Questions:

Q. Eagle Lakes playground ... ?

A. Drainage issue was corrected by proper grading which has been completed, and installation of equipment will begin next week.

Q. Eagle Lakes community center ... ?

A. 90% Plans have been completed

- an application for a permit has not been submitted
- bids will be solicited
- Board of County Commissioners will award the contract to the winning bid
- construction is anticipated to begin in the Fall.

Barry Williams noted Fund 346 will be utilized to purchase gym equipment, desk, and other materials for the facility. Additional staff will be hired at that location. The business plan will be presented to the Board of County Commissioners for approval in June.

Q. Clam Bay Facility Turnaround ... ?

A. The Site Development Plan (“SDP”) has been approved. It has been submitted to Pelican Bay for review and approval. The next step is to submit for a permit.

Q. Immokalee South Park ... ?

A. Contract has been awarded and the building permit has been obtained.

- Cannot hold summer feeding program there due to construction
- Have contacted the Harry Chapin Center to provide meal service

- Lighting was removed to facilitate demolition and construction
 - Issue: vandalism at play ground – options will be reviewed

Q. Max Hasse tennis court resurfacing ... ?

A. Worked with Vickie to identify the worst courts –

- worst basketball courts are at Eagle Lakes and the Vineyards,
- worst tennis courts are at Max Hasse and Starcher Pettay
- Priorities were changed – bids will be obtained for tennis courts

It was noted the Vineyard tennis courts have rubberized surfaces and require special care.

Re: Cindy Mysels Parking

Barry Williams noted land is available behind the Fire Department to allow better parking – location is to be determined. The cost is \$70K which will be added under “Capital Improvement” line item in FY 2014 Budget.

Additional:

- BCC requested additional information before making a decision whether or not to allow beer and wine at the Tigertail Beach concession stand

VI. NEW BUSINESS

B) Memorandum of Understanding (“MOU”) – School Board Cost Analysis

Rick Garby presented report entitled “School Field Estimates.”

- Estimates are very close – products may be used at more than one site – not broken out
- Labor – road crews (mowing, trash removal) and turf crews
- Electric service for the fields – true data

Q. Is Parks and Recreation obligation to pay for the lights and any repairs to the lights?

A. Yes, because we use the lights. The sites can be used by the public after 3:30 PM. The sites are difficult to maintain but provide green spaces for the kids.

Q. We are spending approximately \$250,000 to maintain the fields?

A. Figures may be lower for next year – have had very few problems with the lights to date.

Discussion ensued:

- Agreement date: March 10, 1998 (original agreement: 1972)
- Maintenance staff is over-extended; monies could be re-directed to maintaining public parks
- If joint-use agreement is terminated, how will public be affected?
- Schools have full use of well-maintained fields without any contribution from the School Board
- Can the agreement be revised to share costs so the School Board becomes an equal partner?

Phillip Brougham agreed the School Board donated the land but the use of the fields by the schools causes the more maintenance than if the fields were just reserved for use by the Little League.

He referenced the Paragraph 13 of the contract:

“ ... the School Board, the County, and the City shall annually reconcile their out-of-pocket expenses. In the event one party, in its discretion, determines that there is no longer a relative equity in expenditures, the payment of compensation by one party to the other shall be subject to negotiation.”

Barry Williams noted the School Board previously attempted to prove that its costs associated with the public use exceeded what was considered to be ‘equitable.’ He stated there are 8 or 9 site-specific agreements for the new schools that have been built. He concurred the equity issue has not been resolved. The schools are using a number of providers within the system for after-school programs and summer recreation. It may be in the School Board’s best interest to take back the maintenance.

It was noted school sites have been added but the maintenance staff has not increased.

Mr. Williams stated he is preparing the Budget and has received permission to approach the School Board regarding the Contract.

C) Adopt-a-Park

Phillip Brougham:

- *Isles of Capri Park:*
 - Launch area – need more pea gravel over the mesh – cannot slide kayaks over it
 - Where do you pay the fee to launch a boat?
 - Square container with black electrical tape over top (sits on a pedestal) – what is it?
 - Restrooms – were clean but need paper towel dispensers since there are no air hand dryers
- *Port of the Isles:*
 - Shop – has better quality merchandize and nicer displays
 - Bait tanks – look terrible – mold
- *Eagle Lakes:*
 - Restrooms were okay
 - The flag is too small for the size of the flag pole and the flag is old

VII. DIRECTORS HIGHLIGHTS:

- Appeared before the Board of County Commissioners in response to a presentation by the Clerk of Courts regarding their audit of Freedom Park
- The audit was conducted in September, 2011

Mr. Williams assured the Advisory Board the issues identified by the audit were corrected.

- There were policies in place when the issues arose, and additional internal controls have been instituted to address those issues.
- He noted the retail operation at Freedom Park will be discontinued.

VIII. INFORMATIONAL ITEMS:

(None)

IX. PUBLIC COMMENTS

(None)

X. BOARD MEMBER COMMENTS:

- **Murdo Smith** requested for an explanation concerning the extra fee charged for summer camp "after-care," i.e., early drop-off and late pick-up. He stated the hours of operation are not fair for working parents.
- **Jeanine McPherson** explained children may be dropped off as early as 7:15 AM and picked up as late as 6:00 PM. The cost for the service is \$15 per week for either before camp, after camp, or both.
 - Regular camp hours: 9:00 AM to 5:00 PM
 - The cost for summer camp is \$66 per week.
 - Scholarship program are available for individuals in need of financial assistance.

There being no further business for the good of the County, the meeting was adjourned by order of the Vice Chair at 3:21 PM.

**COLLIER COUNTY PARKS & RECREATION
ADVISORY BOARD**



Edward "Ski" Olesky, Vice Chair

The Minutes were approved by the Board/Committee on _____, 2013,
"as presented" ☐ or "as amended" ☐.